

		ANNEXURE-1 INDEX OF DOCUMENTS	
S.N.	Name of the Document	Brief Significance of the Document	Pg. No
A. I	Mandatory documents As	s prescribed by sebi & exchanges :	-
1.	Account Opening Form	A. KYC form - Document captures the basic information about the constituent and art instruction/check list.	2-6
		B. Document captures the additional information about the constituent relevant to trading account and an instruction/ check list.	7-9
2.	Tariff sheet	Document detailing the rate/amount of brokerage and other charges levied on the client for trading on the stock exchange(s)	10
3.	Policies and Procedures	Document describing significant policies and procedures of the stock broker	11-13
B. I	DP SECTION :		-
4.	DP FORM	Document captures the additional information about the constituent relevant to DP account opening form, nomination form, Rights and Obligations and POA there of.	14-26
5.	Trust & SMS Alert	This contains term & conditions regarding Trust & SMS alert facility	27-29
6.	Option Form for DIS booklet	DIS booklet for PMS client.	30
7.	Schedule of Charges (CDSL)	Document detailing the charges levied on the client of various categories	31
C. \	VOLUNTARY DOCUMENT	S AS PROVIDED BY THE STOCK BROKER	
8.	Mandate for Communication of Information on Mobile	Authorization by you in our favour to declare that providing you information by us, on your mobile, through voice call or SMS shall not be considered voilation of your rights	32
9.	Debit Authorisation Letter	Debit Authorisation pertaining to the depository services shall be debited to Trading account	32
10.	Running Account Authorisation	This letter is authorisation to maintain fund, securities on running account basis & for authorisation to receive contract as well other relevant documents	33
11.	ECN letter	This mandate is to authorisation to issue contract notes is digital mode. It provides terms and conditions for the issueance of digital contract note.	35
		RDD on Option Trading MCX	36
12.	HUF Declaration	Declaration be provided by HUF.	37
13.	Client Profile	For the purpose of PMLA, certain details of clients are to be provided	38
4.4	Application for Internet Based Trading (IBT) & Selcurities Trading through Wireless	Application form for internet Based Trading (1ST & Securities Trading through Wireless Trading (STWT)	39
14.		& BSDA Request Form	
14.	Trading (STWT)		



## INSTRUCTIONS/CHECK LIST FOR FILLING KYC FORM

#### A. Important Points :

- Self attested copy of PAN card is mandatory for all clients, including Promoters/Partners/Karta/Trustees and whole time directors and persons authorized to deal in securities on behalf of company/firm/others.
- Copies of as the documents submitted by the applicant should be self-attested and accompanied by originals for verification, In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per life below mentioned list.
- 3. If any proof of identity or address is in a foreign language, then translation into English is required.
- 4. Name & address of the applicant mentioned on Us KYC form, should match with the documentary proof submitted.
- If correspondence & permanent address are different, then proofs for both have to be submitted. 6 Sole proprietor must make the application in his individual name & capacity.
- For non-residents and foreign nationais.JalSowed to trade subject to RBI and FEMA guidelines), copy of passpori/PIOCard/IOCICard and overseas address proof is mandatory.
- For foreign entities, ON is optinal and in the absence of DIN no. for the directors, their passport copy should be given.
- In casse of Merchant Navy NRfs. Mariner's declaration or certified copy of CDC (Continuous discharge Certificate) is to be submitted.
- For opening an account with Depository participant of Mutual Fund for a minor, photocopy of the School living Certificate/Mark sheet issued by Higher Secondary load/ Passport of Miner/Birth Certificate must be provided.
- Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in 3 foreign country, u. Heads of States or of Governments, senior politicians, senior Government/Judicial/Military officers, senior executives of state owned corporations, important political party officials, etc.

B. Proof of Identity (POL): - List of documents admissible as Proof of Identity :

- Pan card with photograph. This is mandatory requirement for all applicants except those who are specifically exempt from obtaining PAN (fisted in Section D)
- Unique Identification Number (DO) (Aadhaar)/Passport/Voter ID card / Driving License.
   Identity card/ document with applicant's Photo, issued by any of the following : Central/State Government and its Departments, Statutory/Regulatory Authorities. Public Sector Undertakings, Scheduled, Commercial Banks, Public Financial

Institutions, Colleges affiliated to Universities, Professional Bodies such as 1CAI,

- ICWAI, O, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks.
- C. Proof of Address (PDA): List of documents admissible as Proof of Address :

(\*Documents having an expiry date should be valid on the date of submission)

- Passport/Voters Identity Card/Ration Card/Registered Lease or Sale Agreement of Residence/ Driving License/Flat Maintenance bill/Insurance Copy.
- Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill Not more than 3 Months old.
- 3. Bank Account Statement/Passbook Not more than 3 months old
- 4. Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
- Proof of address issued by any of the following : Bank Managers of Scheduled Commercial Banks/Schedules to-Operative Bank/Multionational Foreign Banks/Gazetted Officer/Notary PUblic/ Elected representative to the Legislative Assembly/ Parliament/Document issued by any Govt. or Statutory Authority.
- Identity card/document with address, issued by any of the following : Central/State Government and its Departments, Statutory/Regularly Authorities. Puck sector undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, bar Council etc., to their Members.
- For FII/sub account, Power of Attorney given by FII/Sub-account to the Custodians (which are duly notarized and/or apostied or consularsed) that gives the registered address should be taken.
- 8. The proof os address m the name of the spouse may be accepted.

#### D. Exempions/clarification to PAN

- (\*Sufficient opcumentary evidence in support of such claims to be collected)
- In case of transactions undetaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g., Official iguidator, Court receiver etc.
- 2. Investors residing in the state of Sikkim.
- 3. UN entities/multilateral agencies exempt from paying taxes/filling tax returns in India.
- 4. SIP of Mutual funds upto Rs. 50,000/- p.a.
- 5. In case of institutional clients, namely, FIIs, MFs, VCFs, FVds, Scheduled Commercial Banks Multilateral and Bilateral Development Financial Institutions, State Industrial Development Corporations, Insurance Companies registered with IRDA and PUblic Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the FAN card Details with the ornanl PAN card and provide duly certified copies of such verified PAN details to trie intermediary.

#### E. List of people authorized to attest the documents :

- Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operation ame, Designation & Seal should be affixed Bank or Multinational Foreign Banks (on the copy).
- In case of NRIs, authored officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge; Indian Embassy / Consulate General in the country where the client resides are permitted to attest the documents.

F. In case of Non-Individuals, additional documents to be obtained from non-itHiv/duals, over & above the POI & PQA, as mentioned below :

Type of entity	Documentary requirements
Corporate	<ul> <li>copy or the balance sheets for life last/financial years (to of submitted every year).</li> <li>Copy of latest share holding pattern including list of all those holding control, either directly or idnirectly, in the company in terms of SEBI takeover Regulations, duly certified by the company secretary/Whole time director/MD (to be submitted every year).</li> <li>Photograph, POI, POA, PAN and IDIN numbers of whole time directors/two directors in charge of day to day operations.</li> <li>Photograph, POI, POA, PAN of individual promoters holding control - either directly of indirectly.</li> <li>Copies of the Memorandum and Articles of Association and certificate of incorporation.</li> <li>Copy of the Board Resolution for investment in securities market.</li> <li>Authorised signatories list with specimen signatures.</li> </ul>
Partnership firm	<ul> <li>Copy of the balance sheets far the last 2 financial years (to be submitted every year).</li> <li>Certificate of registration (for registered partnership firms only).</li> <li>Copy of partnership deed.</li> <li>Authorised signatories list with specimen signatures.</li> <li>Photograph, POI, POA, PAN of Patners.</li> </ul>
Trust	<ul> <li>Copy or the balance sheets for (the last 2 financial years to be submitted every year).</li> <li>Certificate of registration (for registered trust only).</li> <li>Copy of Trust deed. List of trustees certified by managing trustees/CA.</li> <li>Photograph, POI, POA, PAN of Trustees.</li> </ul>
HUF	<ul> <li>PAN of HUF</li> <li>Deed of declaration of HUF / List of coparceners.</li> <li>Bank pass-book/bank statement in the name of HUF.</li> <li>Photograph, POI, POA, PAN of Karta.</li> </ul>
Unincorporated Association or a body of individual	<ul> <li>Proof of Existence/ Constitution document.</li> <li>Resolution of the managing body &amp; Power of Attorney granted to transact business on its behalf.</li> <li>Authorized signatories its with specimen signatures.</li> </ul>
Barts/IrBtitutiorial Investors	<ul> <li>Copy of the constitution/registration or annual report/balance sheet for the last 2 financial years.</li> <li>Authorized signatories list with specimen signatures</li> </ul>
Foreign Institutional Investors (HI)	Copy of SEBI registration certificate.     Authorized Signatories list with specimen signatures.
Army / Government Bodies	<ul> <li>Self-certification on letterhead.</li> <li>Authorized signatories list with specimen signatures.</li> </ul>
Registered Society	<ul> <li>Copy of Registrator Certificate under Societies Registration Act.</li> <li>List of Managing Committee members.</li> <li>Committee resolution for persons authorised to act as authorised signatories with specimen signatures.</li> <li>True copy of Society Rules and Bye Laws certified by the Chairman/Secretary.</li> </ul>

# First Holder



CENTRAL KYC REGISTRY   Know Your Customer (KYC) Application Form   Individual								
Important Instructions:	Tunta Rake							
A) Fields marked with ** are mandatory fields. B) Please fill the form in English and in BLOCK letters. E) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end. F) List of two character ISO 3166 country codes is available at the end.								
<ul><li>B) Please fill the form in English</li><li>C) Please fill the date in DD-MM</li></ul>								
D) Please read section wise detailed guidelines / instructions H) For particular section update, please tick ( / ) in the box available before the								
at the end.	section number and strike off the sections not required to be updated.							
For office use only	Application Type*							
(To be filled by financial instit	ution) KYC Number (Mandatory for KYC update request)							
Account Type*								
1. PERSONAL DETA	LS (Please refer instruction A at the end)							
	Prefix First Name Middle Name Last Name							
□ Name* (Same as ID proof								
Maiden Name (If any*)								
Father / Spouse Name*								
Mother Name*								
Date of Birth*	РОТО РНОТО							
Gender*	M- Male     F- Female     T-Transgender							
Marital Status*	□ Married □ Unmarried □ Others							
Citizenship*	IN- Indian     Others (ISO 3166 Country Code )							
Residential Status*	Resident Individual       Non Resident Indian         Foreign National       Person of Indian Origin							
Occupation Type*	□ S-Service (□ Private Sector □ Public Sector □ Government Sector )							
	O-Others ( Professional Self Employed Retired Housewife Student)         B-Business							
	X- Not Categorised     Impression							
	<b>BLE</b> RESIDENCE FOR TAX PURPOSES IN JURISDICTION(S) OUTSIDE INDIA (Please refer instruction <b>B</b> at the end)							
	QUIRED* (Mandatory only if section 2 is ticked)							
-	Jurisdiction of Residence*							
	or equivalent (If issued by jurisdiction)*							
Place / City of Birth*	ISO 3166 Country Code of Birth*							
3. PROOF OF IDENT	ITY (Pol)* (Please refer instruction C at the end)							
(Certified copy of <u>any one</u> of th	e following Proof of Identity[Pol] needs to be submitted)							
A- Passport Number	Passport Expiry Date         D         M         Y         Y         Y							
B- Voter ID Card								
C- PAN Card								
D- Driving Licence	Driving Licence Expiry Date							
E- UID (Aadhaar)								
F- NREGA Job Card								
	t notified by the central government)							
	Account - Document Type code							
4. PROOF OF ADDR	ESS (PoA)* IENT / OVERSEAS ADDRESS DETAILS (Please see instruction <b>D</b> at the end)							
	e following Proof of Address [PoA] needs to be submitted)							
Address Type*	esidential / Business Residential Business Registered Office Unspecified							
Proof of Address*	assport   Driving Licence UID (Aadhaar)							
	oter Identity Card     NREGA Job Card     Others     Implified Measures Account     Occument Type code							
Address								
Line 1*								
Line 2								
Line 3	Dim / Dept Code*     State / U T Code*     ISO 3166 Country Code*							
District*	Pin / Post Code* State / U.T Code* ISO 3166 Country Code*							

# MANDOT SECURITES

Same as Current / Permanent / Overseas Address details (In case of multiple correspondence / local addresses, please fill 'Annexure A1')								
Line 1*								
Line 2								
Line 3	City / Town / Village*							
District*	Pin / Post Code*     State / U.T Code*     ISO 3166 Country Code*							
4.3 ADDRESS IN THE JU	JRISDICTION DETAILS WHERE APPLICANT IS RESIDENT OUTSIDE INDIA FOR TAX PURPOSES* (Applicable if section 2 is ticked)							
Same as Current / Perma	anent / Overseas Address details							
Line 1*								
Line 2								
Line 3	City / Town / Village*							
State*	ZIP / Post Code*     ISO 3166 Country Code*							
5. CONTACT DETAILS	(All communications will be sent on provided							
	Tel. (Res) Mobile							
FAX	— Email ID IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII							
	<b>TED PERSON</b> (In case of additional related persons, ple ase fill 'Annexure B1') (please refer instruction <b>G</b> at the end)							
Related Person Type*	Guardian of Minor     Assignee     Authorized Representative       Prefix     First Name     Middle Name     Last Name							
Name*								
	(If KYC number and name are provided, below details of section 6 are optional) el. (Off)							
A- Passport Number	Passport Expiry Date         D         M         -         Y         Y         Y							
B- Voter ID Card								
C- PAN Card								
D- Driving Licence								
-								
E- UID (Aadhaar)								
F- NREGA Job Card								
Z- Others (any document notified by the central government)								
S- Simplified Measure	s Account - Document Type code							
7. REMARKS (If any)	Mobile no. / Email-ID) (Please refer instruction F at the end)							
	ADATION							
8. APPLICANT DECI								
	rnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes If the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable							
for it.								
<ul> <li>I hereby consent to receiving inforr</li> </ul>	nation from Central KYC Registry through SMS/Email on the above registered number/email address.							
Date : D D - M M -	Y Y Y Y Place:							
9. ATTESTATION / FO	DR OFFICE USE ONLY							
Documents Received	Certified Copies							
Data								
Date								
Emp. Name								
Emp. Code								
Emp. Designation								
Emp. Branch								
	[Institution Stamp]							

# Second Holder



CENTRAL KYC REGISTRY   Know Your Customer (KYC) Application Form   Individual									
Important Instructions:	Batty gay								
A) Fields marked with "*' are mandatory fields. E) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.									
B) Please fill the form in English									
<ul><li>C) Please fill the date in DD-MM-</li><li>D) Please read section wise deta</li></ul>									
at the end.	section number and strike off the sections not required to be updated.								
	Weatthe Garage								
For office use only Application Type* New Update									
(To be filled by financial institu	tion) KYC Number (Mandatory for KYC update request)								
	Account Type*								
1. PERSONAL DETAILS (Please refer instruction A at the end)									
_	Prefix First Name Middle Name Last Name								
Name* (Same as ID proof									
Maiden Name (If any*)									
Father / Spouse Name*									
Mother Name*									
Date of Birth*									
Gender*	M- Male     F- Female     T-Transgender								
Marital Status*	□ Married □ Others								
Citizenship*	□ IN- Indian □ Others (ISO 3166 Country Code □ )								
·									
Residential Status*	Resident Individual       Non Resident Indian         Foreign National       Person of Indian Origin								
Occupation Type*	S-Service ( Private Sector Public Sector Government Sector )								
	O-Others ( Professional Self Employed Retired Housewife Student)								
	B-Business     Signature / Thumb       X- Not Categorised     Impression								
2. TICK IF APPLICAE	LE RESIDENCE FOR TAX PURPOSES IN JURISDICTION(S) OUTSIDE INDIA (Please refer instruction B at the end)								
ADDITIONAL DETAILS RE	QUIRED* (Mandatory only if section 2 is ticked)								
ISO 3166 Country Code of	Jurisdiction of Residence*								
Tax Identification Number of	r equivalent (If issued by jurisdiction)*								
Place / City of Birth*	ISO 3166 Country Code of Birth*								
3. PROOF OF IDENT	TY (Pol)* (Please refer instruction C at the end)								
(Certified copy of <u>any one</u> of th	e following Proof of Identity[Pol] needs to be submitted)								
A- Passport Number	Passport Expiry Date         D         -         Y         Y								
B- Voter ID Card									
C- PAN Card									
D- Driving Licence	Driving Licence Expiry Date DD - MM - YYYY								
E- UID (Aadhaar)									
F- NREGA Job Card									
	notified by the central government)								
	Account - Document Type code								
·									
4. PROOF OF ADDR	ENT / OVERSEAS ADDRESS DETAILS (Please see instruction <b>D</b> at the end)								
_	e following Proof of Address [PoA] needs to be submitted)								
B ( ( ) )	sidential / Business Residential Business Registered Office Unspecified								
	ssport     Driving Licence     UID (Aadhaar)       ter Identity Card     NREGA Job Card     Others								
🗌 Si	nplified Measures Account - Document Type code								
Address									
Line 1*									
Line 2									
Line 3	Bin / Post Code*     State / U T Code*     ISO 3166 Country Code*								

# MANDOT SECURITES

Same as Current / Permanent / Overseas Address details (In case of multiple correspondence / local addresses, please fill 'Annexure A1')								
Line 1*								
Line 2								
Line 3	City / Town / Village*							
District*	Pin / Post Code*     State / U.T Code*     ISO 3166 Country Code*							
4.3 ADDRESS IN THE JU	JRISDICTION DETAILS WHERE APPLICANT IS RESIDENT OUTSIDE INDIA FOR TAX PURPOSES* (Applicable if section 2 is ticked)							
Same as Current / Perma	anent / Overseas Address details							
Line 1*								
Line 2								
Line 3	City / Town / Village*							
State*	ZIP / Post Code*     ISO 3166 Country Code*							
5. CONTACT DETAILS	(All communications will be sent on provided							
	Tel. (Res) Mobile							
FAX	— Email ID IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII							
	<b>TED PERSON</b> (In case of additional related persons, ple ase fill 'Annexure B1') (please refer instruction <b>G</b> at the end)							
Related Person Type*	Guardian of Minor     Assignee     Authorized Representative       Prefix     First Name     Middle Name     Last Name							
Name*								
	(If KYC number and name are provided, below details of section 6 are optional) el. (Off)							
A- Passport Number	Passport Expiry Date         D         M         -         Y         Y         Y							
B- Voter ID Card								
C- PAN Card								
D- Driving Licence								
-								
E- UID (Aadhaar)								
F- NREGA Job Card								
Z- Others (any document notified by the central government)								
S- Simplified Measure	s Account - Document Type code							
7. REMARKS (If any)	Mobile no. / Email-ID) (Please refer instruction F at the end)							
8. APPLICANT DECI	ADATION							
	rnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes If the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable							
for it.								
<ul> <li>I hereby consent to receiving inforr</li> </ul>	nation from Central KYC Registry through SMS/Email on the above registered number/email address.							
Date : D D - M M -	Y Y Y Y Place:							
9. ATTESTATION / FO	DR OFFICE USE ONLY							
Documents Received	Certified Copies							
Data								
Date								
Emp. Name								
Emp. Code								
Emp. Designation								
Emp. Branch								
	[Institution Stamp]							



MANDATORY

For Non-Individuals

## KNOW YOUR CLIENT (KYC) APPLICATION FORM

Please fill this form in ENGLISH and in BLOCK LETTERS.

		IDE		S		Pł	IOTOGRAPH
Name of the Ap						Plo	ase affix your
Father's / Spouse Name		Place of incorporatio		on		ent passport	
Date of commencement of business							e photograph
PAN Registration No. (				<b>e</b> ,		and	l sign across it.
			Co. Public Ltd. Co.				
			vernment Body Non-		janization		
Defence Establishr	ment BOI So	ociety LLP Ot	hers (please specify)			œ	
			ADDRES	S DETAILS			
Correspondence	Address			Registered Ad	dress (If different fro	om Correspo	ndence Address)
City/Town/Village		P	'in	City/Town/Village	•	Pin	
State		Count	ry	State		Country	
Resi No. (s)		Off. No. (	(s)	Resi No. (s)		Off. No. (s)	
Fax No. (s)				Fax No. (s)			
Mobile No.				Mobile No.			
E-mail				E-mail	-mail		
Specify the proo	f of add. su	ubmitted for	Residence Add.	Specify the p	roof of add. subm	itted for Pe	rmanent Add.
Please provide of DIN of whole time	details on A ne directors	nnexure att : Provide d	hotographs of Pro	e attached.		s and whole	e time directors:
				RATION			
DECLARATION         I/We here by declare that the details furnished above are true and correct to the best of my knowledge and belief and I/We undertake to inform you of any changes there in, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we aware that I may be held liable for it.         Name & Signature of the Authorised Signatory       Image: Constraint of the Signatory							
		D	late				
			FOR OFFIC	E USE ONLY			
Originals verif	fied and	Signature	of the Authorise	d Signatory	Seal/Stamp of t	he intemed	liary
self-attested o	document	Name					
copies receive	ed	Signature			1		
		Date			1		
		Designatio	n		1		
		<u></u>			1		
					I		

		MANDO SECURITE
etails of Promoters / Partners	Annexure / karta / Trustees and whole time directors forming a part of KYC Application	Form for Nonindividuals
lame of Applicant :	PAN of the Applicant :	
Name:		
Regd./Residential Address	s:	Signature
		across Photograph
	DIN Number:	Thotograph
-	iber(UID) / AADHAAR if Any:	
	PAN:	
Please tick, if applicable:	Politically Exposed Person (PEP) Related to a Politically Exposed Person (RPEP) No	
Name:	(	
Regd./Residential Addres	s:	Signature
		across
Tel./Mobile No.:	DIN Number:	Photograph
Unique Identification Num	ber(UID) / AADHAAR if Any:	
Relationship with Applica	nt: PAN:	
Please tick, if applicable:	Politically Exposed Person (PEP) Related to a Politically Exposed Person (RPEP) No	
Name:	[	
Regd./Residential Addres	s :	Signature across
Tel./Mobile No.:	DIN Number:	Photograph
Unique Identification Num	iber(UID) / AADHAAR if Any:	
Relationship with Applica	nt: PAN:	
Please tick, if applicable:	Politically Exposed Person (PEP) Related to a Politically Exposed Person (RPEP) No	
Name:	(	
Regd./Residential Addres	s:	Signature across
Tel./Mobile No.:	DIN Number:	Photograph
Unique Identification Num	iber(UID) / AADHAAR if Any:	
Relationship with Applica	nt: PAN:	J
Please tick, if applicable:	Politically Exposed Person (PEP) Related to a Politically Exposed Person (RPEP) No	
ame & Signature of the Au	thorised Signatory(ies) Date	



For Individuals	& Non-individu	als TRADING ACCOUNT RELATED DETAILS	MANDATORY
A. BANK ACCO	OUNT(S) DETA	ILS	
Bank Name:			
Branch Address	s:		
Bank A/c. No.:		Account Type: SB/CA/Others-In case	e of NRI/NRE/NRO
MICR Number:		IFSC Code:	
B. DEPOSITOR	Y ACCOUNT(S	) DETAILS	
Depository Parti	cipant Name		
Depository Nam	e	Depository Type	
Beneficiary Nam	ne		
DP ID		Beneficiary ID (BO ID)	
C. TRADING PI	REFERENCES		
*Please sign in	the relevant box	es where you wish to trade. The segment not chosen should be struct	k off by the client.
Exchanges		Segments	
BSE	Cash	æ	
	F&O	G <sup>er</sup>	
	Currency	GP -	
NSE	Cash	G <sup>er</sup>	
	F&O	() ()	
мсх	0		
MCA	Commodity Derivatives		
	ne client wants client by the sto	to trade on any new segment/new exchange, separate authorizatio ock broker.	n/letter should be
D. OTHER DE			
-		s (please specify) : Income Range per annum	
		01/- to Rs. 5,00,000/- Rs. 5,00,001/- to Rs. 10,00,000/-	
		00/- 25,00,001/- to Rs. 100,00,000/- Above Rs. 100,00,001/-	
		Rs (Net worth should not be old	der than 1 year)
2. Occupation	(please tick	Private Sector Public Sector Government Service Business Studer	nt ≧
any one and g		Professional Agriculturist Retired Housewife Others	
details)	_	-	, Ind
3. Please tick,	if applicable F	Politically Exposed Person (PEP) Related to a Politically Exposed Person	(PEP) <b>Ĉ</b>
4. Is the entity i	nvolved/providir	ng any of the following services YES NO	
- For Foreign Ex	xchange / Mone	y Changer Services YES NO - Gaming / Gambling / Lottery Services	For NI only
(e.g. casinos, be	etting syndicates	3 YES NO	N N N N N N N N N N N N N N N N N N N
	g / Pawning YE	S NO	<u> </u>
5. Any other in			
applicant/cons	/ action/proceed stituent or its Par	ings initiated/pending/ taken by SEBI / Stock exchange/any other au rtners/promoters/whole time directors/authorized persons in charge of d	
-		BROKERS AND OTHER STOCK BROKERS	
		sub-broker, provide the following details :	
		SEBI Registration number:	
Registered office	address :		
Ph:		Fax: Website :	



M/bother dealing with any other steak broker/out brok	or (in oppo dopling w	ith multiple stock k	prokora/aub brokora provida				
• Whether dealing with any other stock broker/sub-broker (in case dealing with multiple stock brokers/sub-brokers, provide details of all)							
Name of stock broker :							
Name of sub broker, if any :							
Name of sub broker, if any :							
Details of disputes/dues pending from/to such stock broker/sub-broker							
Mode of Receiving Contract Notes and other document	nts Physical	Electronic					
Specify your E-mail ID if applicable :	•						
<ul> <li>Internet Trading/Wireless Trading Facility Yes No</li> </ul>							
<ul> <li>Number of years of Investment/Trading Experience:</li></ul>							
<ul> <li>In case of non-individuals, name, designation, PAN,</li> </ul>							
authorized to deal in securities on behalf of company/fir	m/others:						
Any other information:			· · · · · · · · · · · · · · · · · · ·				
H. INTRODUCER DETAILS (optional)							
Name of the Introducer:							
	name)	(Name)	(Middle Name)				
Status of the Introducer: Sub-broker/Remisier/Authorized	Person/Existing Clie	nt/Others, please	specify				
Address and Phone no. of the Introducer:	_						
Signature of the Introducer:							
DEC	LARATION						
<ol> <li>I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I/we undertake to inform you of any changes there in, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it.</li> <li>I/We confirm having read/been explained and understood the contents of the document on policy and procedures of the stock broker and the tariff sheet.</li> <li>I/We further confirm having read and understood the contents of the `Rights and Obligations' document(s) and `Risk Disclosure Document'. I/We do here by agree to be bound by such provisions as outlined in these documents. I/We have also been informed that the standard set of documents has been displayed for information on stock broker's designated website, if any.</li> </ol>							
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# FOR OFFICE USE ONLY

## UCC Code allotted to the Client :

	Documents verified with Originals	Client Interviewed By	In-Person Verification done by
Name of the Employee			
Employee Code			
Designation of the employee			
Date			
Signature			

I/We undertake that we have made the client aware of `Policy and Procedures', tariff sheet and all the non-mandatory documents. I/we have also made the client aware of `Rights and Obligations' document (s), RDD and Guidance Note I/We have given/sent him a copy of all the KYC documents. I/We undertake that any change in the `Policy and Procedures', tariff sheet and all the non-mandatory documents would be duly intimated to the clients. I/We also undertake that any change in the `Rights and Obligations' and RDD would be made available on my/our website, if any, for the information of the clients.

## P

## Signature of the Authorised Signatory

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## Seal/Stamp of the stock broker

## **INSTRUCTIONS/CHECK LIST**

1. Additional documents in case of trading in derivatives segments - illustrative list :

Copy of ITR Acknowledgement	Copy of Annual Accounts
In case of salary income - Salary Slip, Copy of Form 16	Net worth certificate
Copy of demat account holding statement.	Bank account statement for last 6 months
Any other relevant documents substantiating ownership of assets.	Self declaration with relevant supporting documents.

\*In respect of other clients, documents as per risk management policy of the stock broker need to be provided by the client from time to time.

- 2. Self-certified copy of cancelled cheque leaf/pass book/bank statement specifying name of the constituent, MICB. Code or/and IFSC Code of the bank should be submitted. (Not more than 4 months old)
- 3. Demat master or recent holding statement issued by DP bearing name of the client.
- 4. For individuals :
  - a. Stock broker has an option of doing `in-person' verification through web camera at the branch office of the stock broker/sub-broker's office.
  - b. In case of non-resident clients, employees at the stock broker's local office, overseas can do in-person' verification, Further, considering the infeasibility of carrying out `In person' verification of the non-resident clients by the stock broker's staff, attestation of KYC documents by Notary Public, Court, Magistrate, Judge, Local Banker, Indian Embassy / Consulate General in the country where the client resides may be permitted.

## 5. For non-individuals :

- a. Form need to be initialized by all the authorized signatories.
- b. Copy of Board Resolution or declaration (on the letterhead) naming the persons authorized to deal in securities on behalf of company/firm/others and their specimen signatures.



## Brokerage and Schedules of Charges For Equity Derivative

MANDATORY

Further, I agree to the following terms of doing business:

Particulars	Cash Se	egment	Type of		Futures			Options	
	Min (₹/Paise)	Max %	Future/ option Contract	Min (₹/Paise)	Min Per Lot ₹	Max %	Min (₹/Paise)	Min Per Lot ₹	Max %
Single side			Nifty/						
			Bank Nifty						
			Currency						
			Others						
Both Sides			Nifty/						
			Bank Nifty						
			Currency						
			Others						
Delivery			Nifty/						
			Bank Nifty						
			Currency						
			Others						

## Brokerage Slab for Commodities Derivative

	Fut	ures	Ор	tions	Minimum per Lot Value			
	First Leg Second Leg		First Leg	Second Leg	First Leg	Second Leg		
Daily Square off								
Settlement Square off								
Physical Delivery								

Note: 1. Inter settlement arising out of purchase and sale transactions affected by constituent shall be debited to constituent account.

- 2. Statutory and Exchange Chargeds :
  - a) Securities Transaction Charges, SEBI Turnover Fees, Transaction Charges shall be levied as per the prevailing rate;
  - b) Statutory levies including but not limited to Service Tax, Stamp duty, Education Cess and shall be levied as per the prevailing rate;
  - c) The above rates are subject to change by the Regulatoruy Authorities and Government Agencies
- 3. Charges for issue of Duplicate Contract, Bills, statements etc. Rs. 50/- per document type.
- 4. Cheque Bounce/ Stop Payment charges Rs. 250/- per cheque.
- 5. Brokerage shall not exceed maximum permissible limit as per rules & regulations of Exchange / SEBI.

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Signature of the Client



# MANDATORY

## POLICIES AND PROCEDURES OF MANDOT SECURITIES PVT. LTD.

## A. Refusal of orders for "Penny Stocks"

Although, the term ``Penny Stock" has not been defined by BSE/NSE or any other stock exchange or by SEBI, a ``Penny Stock" generally refers to a stock which has following characteristics :

- Has small market capitalization :
- Trades art a price less than its face value;
- Has unsound fundamentals;
- Is illiquid

(A list of illiquid securities is jointly released by BSE/NSE from time to time.)

**MANDOT SECURITIES PVT. LTD.** (recognizes that it is the client's privilege to choose shares in which he/she would like to trade. However, **MANDOT SECURITIES PVT. LTD.** would like to pay special attention to dealing in ``Penny Stocks". To this end :

- MANDOT SECURITIES PVT. LTD. may refuse to execute any client's order in ``Penny Stocks" without assigning any reason for the same.
- Any large order for purchase or sale of a ``Penny Stock" should be referred to Head Dealing before such orders can be put in the market for execution.
- Clients must ensure that trading in ``Penny Stock" does not result in creation of artificial volume or false or misleading appearance of trading. Further, clients should ensure that trading in ``Penny Stock" does not operate as a device to inflate or depress or cause fluctuations in the price of such stock.
- Clients are expected not to place orders in ``Penny Stocks" at prices which are substantially different from the prevailing market prices. Any such order is liable to be rejected at the siole discretion of **MANDOT SECURITIES PVT.LTD.**
- Notwithstanding the above, in case of sale of ``Penny Stocks", clients should ensure the delivery of shares to **MANDOT SECURITIES PVT. LTD.** before the pay-in date.

## B. Setting up client's exposure limit

- Exposure limit for each client is determined by the Risk Management Department based on client's networth information, financial capacity, prevailing market conditions and margin deposited by client in the form of funds / securities with **MANDOT SECURITIES PVT. LTD.** These limits may be set exchange-wise, and scrip-wise.
- The limits are determined by Risk Management Department based on the above criteria and the payment history of the client in consultant with Sales/Sales traders.
- MANDOT SECURITIES PVT. LTD. retains the discretion to set and modify, from time to time, any client's exposure limit decided as above.
- Whenever any client has taken or wants to take exposure in any security **MANDOT SECURITIES PVT. LTD.** may call for appropriate margins in the form of early pay-in of shares or funds before or after execution of trades in the Cash segment. In case of any margin shortfall, the clients will be told to reduce the position immediately or they will be requested to deposit extra margin to meet the shortfall. Otherwise, **MANDOT SECURITIES PVT. LTD.** may refuse to trade on behalf of such client at its own discretion.

## C. Applicable brokerage rate

- Brokerage Rate is mutually decided between the **MANDOT SECURITIES PVT. LTD.** and each client based on client's networth, expected trading volume, etc. The maximum brokerage chargeable will not exceed the rates prescribed by SEBI and the exchanges.
- The applicable brokerage rate is mentioned in the Client registration form and any change in the brokerage rate in future will be communicated to the client in writing.

## D. Imposition of penalty / delayed payment charges by either party, specifying the rate and the period

- Penalty and other charges levied by Exchanges pertaining to trading of the client shall be recovered from the respective client.
- If there is delay on the part of the client in satisfying his / her margin obligation or settlement obligation then **MENDOT SECURITIES PVT. LTD.** shall levy delayed payment charges at the rate of 18% p.a. on such shortfall for the period of delay on such client **MANDOT SECURITIES PVT. LTD.** shall recover such delayed payment charges from the client by debiting the client's account.
- No interest or charges will be paid by **MANDOT SECURITIES PVT. LTD.** to any client in respect of retention of funds or securities towards meeting future settlement obligations and in respect of running account authorizations.



- E. Right to sell clients securities or close clients' positions, without giving notice to the client, on account of non-payment of client's dues.
  - MANDOT SECURITIES PVT. LTD. has the right to close out/liquidate or square off any open position of the client (limited to the extent of settlement / margin obligation), without giving any prior notice, all or any of the client's positions as well as securities / collaterals placed as margins for non-payment of margin or other amounts due from such client in respect of settlement or any other lawful dues that are recoverable from the client by MANDOT SECURITIES PVT. LTD. The proceeds of the same shall be adjusted against the client's trade liabilities / obligations. Any loss or financial charges on account of such close-out / liquidation shall be debited to the client's account.

## F. Shortages in obligations arising out of internal netting of trades.

- To determine the net obligation of a broker / trading cum clearing member (for securities and funds) in a settlement, clearing house does the netting of trades at the broker level. Due to default by one or more clients in fulfilling their obligations towards the broker, the broker internally might have shortages to fulfill its obligations towards the other client(s). In such situation **MANDOT SECURITIES PVT. LTD.** shall endeavor to collect the securities from the selling client and deliver it to the purchasing client within 48 hours of the settlement date. In case the selling client is not able to deliver the securities within 48 hours, their **MANDOT SECURITIES PVT. LTD.** shall attempt to purchase the security from the market and deliver it to the purchasing client. If **MANDOT SECURITIES PVT. LTD.** is not able to procure the securities from the market, then the transaction will be closed out as per the auction rate prescribed by the Exchange for that scrip and the closing amount will be credited to the purchasing aclient and debited to the selling client.
- G. Conditions under which a client may not be allowed to take further position or the broker may close the existing position of the client.

**MANDOT SECURITIES PVT. LTD.** shall have absolute discretion and authority to limit client's volume of business or to close any existing position of a client without giving any prior notice to the client under following conditions :

- Extreme volatility in the market or in particular scrip or in the F & O segment.
- There is shortfall in the margin deposited by client with **MANDOT SECURITIES PVT. LTD.**
- If there are insider trading restrictions on the client.
- If there are any unforeseen adverse market conditions or any natural calamity affecting the operations of the market.
- If there are restrictions imposed by the Exchange or the Regulator on the volume of trading outstanding positions of contracts.
- If the clients is undertaking any illegal trading practice or the client is suspected to be indulging in money laundering activities.
- If MANDOT SECURITIES PVT. LTD. has reached its limit in that particular scrip.
- If the client has breached the client-wise limit.
- If the client has taken or intends to take new position in a security which is in the banned period.
- If due to abnormal rise or fall in the market, the markets are closed.
- H. Temporarily suspending or closing a client's account based on the client's request.
  - Any client desirous of temporarily suspending his or her trading account has to give such request in writing to the
    management. After management's approval, further dealing in such client's account will be blocked. Whenever
    trade has to be resumed in any suspended client's account, a request in writing should be made by the client to the
    management and the management may ask for updated financial information and other details for reactivating such
    account. After receiving necessary documents, details, etc. and approval from the management, the client account
    will be reactivated and transaction will be carried out.
  - Similarly, any client desirous of closing his / her account permanently is required to inform in writing and the decision in this regard will be taken by taken by the management. After necessary approval from the management, the client code will be deactivated. Only after scrutinizing the compliance requirements and a ``no pending queries" confirmation is taken, securities and funds accounts will be settled.

## I. Deregistering a Client

**MANDOT SECURITIES PVT. LTD.** may, at its absolute discretion, decide to deregister a particular client. The illustrative circumstances under which **MANDOT SECURITIES PVT. LTD.** may deregister a client are given below:



- SEBI or any other regulatory body has passed an order against such client, prohibiting or suspending such client from participating in the securities market.
- Such client has been indicted by a regulatory body or any government enforcement agency in case of market manipulation or insider trading or any other case involving violation of any law, rule, regulation, guideline or circular governing securities market.
- Such client is suspected of indulging in illegal or criminal activities including fraud or money laundering.
- Such client's name appears in the UN list of prohibited entities or in the SEBI debarred list.
- Such client's account has been lying dormant for a long time or the client is not traceable.
- Such client has been declared insolvent or any legal proceedings to declare him / her as insolvent have been initiated.
- Such client has been irregular in fulfilling obligations towards margin or settlement dues.
- Such client has a tainted reputation and any business relationship with such clients is likely to tarnish the reputation of **MANDOT SECURITIES PVT. LTD.** or may act as deteriment to **MANDOT SECURITIES PVT. LTD.**

## J. Inactive Client Account

Client account will be considered as inactive if the client does not execute a single trade during the period of 12 months from the last trade. In such cases, the client has to make a written request for reactivation of his trading account. with recent proofs and any upgradation in the KYC form.

A list of inactive clients shall be generated from the back office software and forwarded to concerned management for approval. On approval the list shall be forwarded to other departments for further action.

Such clients shall be marked as ``inactive" in front office and back office.

After inactive marking, if any orders are received, then dealer shall take reasonable steps to be ensure that the orders are received from respective clients only. The dealers shall use various techniques like call back, asking personal questions etc. to confirm the identity of the person.

Return of client assets : When a client is declared as inactive all the securities of the client are transferred to the demat account of the client. The funds belonging to the client shall be returned to the client. If for any reason the funds and securities of the client cannot be transferred to the client's bank account or demat account then the same shall be transferred into a separate account of the organization. The funds and securities shall be held in the separate account until the time the organization hears from the client or their representatives.

Any outstanding lawful dues in the client's account will be communicated and collected from the client and the client will be liable to pay such dues immediately on receiving such communication.

I/We have fully understood the above and do here by sign the same. These policies and procedures may be amended unilaterally by the broker, Return of client's funds & securities aspect. provided the amendment is informed to me / us as per applicable laws, rules & regulation of Exchange/SEBI by any approved mode of communication and also uploading the revised policy on the website of the member. These policies and procedures shall always be read the compulsorily referred to while deciding any dispute or claim between me/us and broker any regulator or arbitrator or court of law.

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(Signature of the constituent)



### INSTRUCTIONS FOR THE APPLICANTS FOR ACCOUNT OPENING

Applicant shall fill up the KYC Application form as specified by the KYC Registration Agency tor individuals w for Non Individuals as the case may be and additional KYG Form for uponino. a Denial Account for Individuals (Annexura 2.1) or for Non Individual,-, (Ajinexure ??) and submit the same to the DP The applicant should submit any one of the documents as valid Proof of Identity and Proof of address as specified by SEBI from time to time If the investor is already KRA compliant, the investor should disclose such details of KRA with whom he / she is registered Such investor need not submit KYC documents and KYC application form again A Power nt Attorney holder cannot open a demat account on behalf of the BO DP must collect separate KYC application forms from sate / first holder, second holder and third holder in case of Joint Accounts In case, if sole holder is a minor. KYC application form should be collected from the guanfian also Separate KYC application form lu be collected (torn the HJE entity. Karta. Trust and Trustees in case of unregistered Trust and Partnership Firms In order to open an account, the investor needs to fill up KYC Application form (if not KRA compliant) and Additional KYC form for opening a demat account As per the format provided by CDSL (Annexures 2 1 or 2 2) The investor shall complete the standard form in all respects and submit the same to the DP along with the relevant documents as prescribed by SEBI vide circular no MIRSO/SEI/CIR 21/2011 dated October 5. 2011 & circular no MIRSO/CIH 2&2011 dated December 23. 2011 However the DPs can obtain a single form from the CM for opening the multiple accounts of same exchange, e y CM Puna pal and CM USA accounts for BSE arid CM Clearing Member for exchanges other than B3E Instructions to the applicants / BOs for account opening as given in Annexure 2.3 may also be phnled on the account opening forms or given to the BOs as a separate sheet along with the accounting form Those section of the application form, which are not relevant to any particular type of BO, shall be marked "Not Applicable" BO must provide photocopies of documents submitted on regulai paper and not on thermal facsimile paper Obtaining PAN Card details of all holders is compulsory lor all categories of demat account holder (s) & updation of the same in CDSL system. In some cases, the PAN is not required to be entered. Such cases are lo be handled by entering appropriate exemption code. The exemption codes provided are

as	TOILON	/s:	
-			 -

Exemption Code	D	0	Р	S	U	н
Exemption Description for the account holder	Custodian	Governor	President of India	Sikkim Resident	UN entities/ Multilateral Agencies	Holder Deceased

#### CHECK-LIST - (All the documents must be self attested by applicant)

#### (A) Correspondence Address

- This is applicable to all type of investors If correspondence address of the BO is not the same as permanent address, then the DP shall obtain proof of rjurrespnadence address and enter the same in the system in case the BO is not registered with KRA
- If the BO 15 (egistered wilh KRA and wants to use the same correspondence address mentioned in the KRA system the BO will inform the DP accordingly if the BO is registered with KRA and does not want to use the correspondence address mentioned in the KRA system, the BO will inform the DP and submit Sf BI specified proof of address document for the address to be entered on CDSL system
- As per SEBI Circular No CIR/MRO/DP/37/2010 dated December 14, 2010, address of a third party as a correspondence address, may be captured in a BO account privKfed thai the Depository Participant (DP) ensures Ilial all prescribed Know Your Client' norms are fulliled for the third party also The DP shall obtain proof trt identity and proof of address for the third party The DP shall also ensure thai customer due diligence norms as specified in Rule 9 of Prevention of Money Laundering Rules 2005 are complied with in respect of the third party Where third party address is accepted as correspondence address the DP shall ensure thai proof of permanent address for the BO has been obtained and the same
- has been entered in the system DPs should ensure that the statement nt transactions and holdings are sent lo the BO's permanent address atleast once in a year In case of PMS accounts, portfolio manager s address cannot be captured as correspondence address

#### (B) Minor Details

The minor shall be the first and sole holder in the account i e there shall not be any joint accounts where a minor is a First / Second / Third joint holder PAN card details ol minor have to be entered in CDSL system

In case of death of Guardian of existing Minor account holder

- In the case of death ol the guardian of an existing minor account holder, the following procedure shall be followed i Original Death Certificate of the deceased Guardian or a copy of the same, duly notarized or attested by a Gazetted Officer
- ii
- íií
- The minor's account shall be frozen under the appropriate reason code tilf the new guardian has completed all formalities Original or copy of the Court Order (dury notarized or attested by a Gazetted Officer), if the new guardian has been appointed by the Court The new guardian shall submit a new account opening form duly complete in all respects along with KYC application form or details of KRA registered with
- DP has ID provide a copy of Rights and Obligations document to t)» new guardian and keep an acknowledgement of the same on record v. The new guardian shall submit a fresh Nomination Form for the minor's account
- The signature of the AOF and documentation, delate of the Guardian of the Minor account holder shaH be suitably modified in the CDSL system. The signature of the deceased guardian shall be deleted and the signature of the new guardian shall be recorded in the CDSL system. vii
- viii

ix POA documents/details, if any, recorded with the signature of the deceased guardian shall be deleted After the minor has attained majority, DP must collect new KYC application form after the minor has attained majority The following procedure is to be adopted 
The account holder shall submit KYC application form or details of KRA registered with 
The account holder shall submit a new account opening form duty complete in all respects the DP shall provide a copy of the Fbghts and Obligations document to the account holder and shal keep an acknowledgment of the same on record • The guardian's details shall be deleted and guardian's signature shaH be replaced by account holder's signature

The above procedure can be followed only if the word 'minor' is not present in the "Account Holder's name" when the account was opened If "minor" word is present, then the existing account has to be closed and a new account shall be opened

#### (C) HUF The documents to be obtained are

- - The PAN details of the HUF entily would have to be entered m the CDSL system Declaration by Karta giving details of the family members of the HUF with their names, sex (male/ female), date of birtti and relationship with the Karta
- c)
- DPs shall note the following white opening a HUF account HUF accounts cannot be opened with join) holder(s) HUF accounts cannot appoint a nominee in the account opening form, the Karta shall sign under the HUF stamp Account can be opened in the name of Existing Karla / HUF entity The name shall be as rt appears in the PAN card e.g. A H Doshi & Sons. Bal Govrnd Zangle (HUF) in case POA is to be given by the karta to some other entity to operate the HUF Account, the POA shall be signed by all the members of the HUF account in addition to the Itarta

- HUF being a Hindu Undivided Family the property of the family is managed by the Karta 
   HUF being a Hindu Undivided Family the property of the family is managed by the Karta
   HUF does not come to an enrif in the event of death of the Karta In such a case the
   members of the HUF will appoint the new Karta
   The new karta shall submit the new list of members and a no objection from the surviving members of the HUF to r him to
   members of the HUF will appoint the new Karta

   The new karta shall submit the new list of members and a no objection from the surviving members of the HUF to r him to

   act as Karta of the HUF • The new Karta will submit to the DP the account modification form and record change in signature of the new Karta to operate the account • The previous account need not be closed and the same account can continue

Procedure to be followed in case of partition of HUF In case of partial partilion of the HUF if or"! or two members of the HUF have left, the others can still continue the HUF in the existing name In case of

tuH partition the entire 1-iUF is dissolved in both the above cases, the Karta can transfer shares to lhe members who seek partition it the issue of transfer

cannot be amicably settled the family members can go to court and transfer of shares can then be based on the Court directions Procedure to be followed in case of POA being given tor the HUF

The Power of Attorney (.POA) document shall be signed by the Karta ol the HUF and all the co-parceners

#### NRI (D)

b)

a) In case of foreign address, if address with P O Box No has been submitted as Permanent and/or Corre&pondence address Additionally the DPs snail obtain the complete residential address of the NRI BO, under declaration at the time of opening of the account Such BO shal give an undertaking that whenever there is a change in the residential address, trie BO shall inform the DP

Address, the BO shall inform the DP b) A declaration duly signed by the NRI that he/she has complied with and wiH continue to comply with, FEMA regulations and other applicable laws Change of status from NRI to Resident and vice versa: It is the responsibility of the individual ID inform the change of status to the DP with whom he/she has opened the demat account Subsequently, a new denial account in the new

status will have to be opened, securities shal be transferred from the old demat account to the new demat account and then the old demat account shall be dosed

#### **Foreign Nationals** (F)

a) Document same as NHI • b) If the foreign address with P O Box No is given as Permanent and/or Correspondence address. addftiona. Jry. the DPs should obtain the complete residential address of the Foreign National BO, under declaration at the time of opening of the account Such BO shall give an undertaking that whenever there is a change in the residential address, the BO shall inform the DP



### (F) Association of Persons (AOP)

a) Object of the association h) Powers of the Managing Committee c) Copy of the Bye Laws

#### (G) [ Proprietary /Partnership Firms

BO accounts in the name of the Prupnetotsfilu Concern or Partnership Firm cannot be opened in COSL system KYC application form / KFtA details are to be obtained for proprietor / partners and partnership firm For Partnership firm. Partnership deed is also to be obtained The pan card details of the partnership firm / proprietor is to be updated in the COSL system

BO'S Account can have a maximum of three names associated with it the Sole/ First Account holder, the First Join! holder and the Second Joint holder One passport-size photograph of each applicant shall be pasted on the form along with their signatures across the photograph and Account Opening Form

#### (H) Foreign Corporate

A duly signed declaration that the corporate has complied with, and wil continue to comply with, FEMA Regulations and other applicable laws.

#### Clearing Member

- If CM is a corporate body True copy of certificate of registration with SEBI. certified by Managing Director/Company Secretary / notarized a)
- If CM is a not a corporate body The CM account (CM Poof / CM Principal / 1 / Early Pay-m) may be opened in the COSL system b)
- i)- either in Hie name in the partnership firm/entity as mentioned on the Certificate of Registration with SEBI. or ii)- in the name of the proprietor or partnerr, (up In three partners) - Photocopy of Certificate of Registration with St HI, duly nntan7Rd
- Asset Management Company (AMC) Pool Account . This account is linked with a stock exchange
- Following document is to be submitted by the AMC for opening the pool account with any DP ol COSL for the purpose at setUement of mutual fund units circular / instructions issued by the concerned Stock Exchange indicating the CM ID

#### (J) OCBs

a) Certified true copy of Board Resolution, certified by Managng Direct or/Company Secretary for persons authorised by the Board to act as authorized signatory I>s).

b) Names of the authorised signatory (IPS), designation, photographs and their specimen signatures, certified by Managing Director/Company Secretary,

- c) Memorandum and Articles of Association of the Company.
- d) RBJ Registration Certificate.

e) Declaration from the OCB that it meets with the guidelines issued by RBt / Ministry of Finance.

- f) Certificate from overseas auditors in Form OAC or OAC 1, as may be applicable,
- g) Statement of account from the Bank.

## (K) Society

Registered Gixaety The account shall be opened in the name of the society

- Unregisterrd Gcooty a) The account shall be opened in the names of the members under "Individual" category (maximum three accountholders)
- b) All the document as applicable for account opening under individual category, shall be obtained

### (L) Trust

- Public Trust/ Charrtable Trust and Trust capable of holding property in its name (Registered Trust /Public Trust)
- Account shall be opened in the name of the Trust a)
- Certificate of Registration of Trust under the accwties Registration Act/Public Trust Act. 1860 / Bombay Public Trust Act. 1950/Public Trust Act. of relevant State b)
- Certified true copy of Board Flesolution to open the eternal account and specifying the persons authorized by the Board to act as Authorized signatory(ies) to operate the C) demai account
- d) Names of the authorized shatones, designation, and their specimen signatures duty verified by the Managing Trustee Private Trust

The Board ol Trustees shall specify the names of the trustee/s who shall hold/ operate the eternal account a)

The account shall be opened in the names of the trustees under 'Individual' category of the first named trustee (maximum three account hrJders) b)

#### Recognized" Funds / Trusts/ Other similar entities

- The Funds/ Trusts/ Entities preset(try inducted under this category are as follows
- Employees Provident Fund, which have been recognized by the Provident Fund Commissioner under Employee's Provident Funds & Misceflaneous Provisions Act. 1952 a) Employees Gratuity Fund, which are formed under Payment of Gratuity Act, 1972 b)
- Superannualii»i Fund which ate formed under the guidelines issued by Income Tax Department C)
- Venture Capital Funds which are registered by SEBI d)
- ESOP Trust formed pursuant to the guidelines issued by SEBI) (e)
- Accounts of the above Funds/ Trusts/ Entities shall be opened in the name of above Funds/ Truste/ Entities as they are recognized either under the Income Tax Act or Securities

### & Exchange Board of India Ad, etc

Documents In be furnisher! by the above Funds/ Trusts/ Entities and other F-unds/ Trusts/ Entities, which are similarly placed, are :

· Certificate of Registration it any issued by the authority recognizing the Fund / Trust / Entity as such, • Trust Deed and Flutes and/or any document or charter defining their constitution and providing for management thereof, • List of Members on the Board of Trustees/Governing Body, • Certified true copy of the Resolution passed by the Goard of Trustees/GovernMig Body to open the eternal account and spenfying the persons authorized by the Board to act as Authori/ud signatory (ies) to operate the eternal account Names of the authorized signatories, designation and their specimen signature duly verified by the Managing Trustee.

#### (M) Banks

a) Certified true copy of Board Resolution, or b) Letter on the letterhead of the bank, signed by the Chairman/MD authorizing opening of account and authority given to authorized signatories to open and operate the demat account

#### (N) **Mutual Funds**

SEBI Hogistration Certificate dearty indicating the name of the Mutual Fund

#### (O) Escrow Account

KYC form /KRA details of entity that is opening the account (RTA / Clearing Member / Manager to the Issue) • The photographs at the authorized signatory (jes) who would be operating the account . • PAN card of both parties i e Corporate entity & Escrow Agent The PAN details of the Corporate entity would have to be captured in the COSL system Procedure for opening Escrow account.

The escrow account shall be opened in the name and form of <. Issuer name> - <Reason for opening the escrow account> operated by-cCteratur Name> for eg infosys Technologies Ltd - Buyback Account Operated by - Karyy Consultants Ltd • The photographs ol authorized signatories who will be opening the account as wel as who will be operating the account along with name, designation shal also be obtained . The escrow account shall be active for the limited periixJ of the activity for which it has been opened Such period shall be as specified by SEBI / COSL or any such regulating authority from time to time After the specified period is over the account shall be closed by the DP irrespective of whether the closure instruction is received Irnm the account holder or not

#### (P) Limited Liability Partnership Firm

Demat Account for Limited Liability Partnership Firm [which is registered under the Limited Liability Partnership Act (2008)] Such an account shall be opened as < "Company Name" L imited Liability Partnership> or < "Company Name" LLP> For example, if the company name is "ABC" then the demat account shall be opened in the name of < ABC Limited Liability Partnership or <ABC LLP> The following documents shall be obtained

(i) Regulation (Jeitificate granted by the Registrar to the 11 P under the LLP Act 2008 (ii) Declaration on the letterhead of the LLP signed by all the designated partnor/s clearly stating that the within named persons, who are designated partners of the LLP have been nominated as authorized :iiunatunes to open and operate the said demat account on behalf of the LLP (iii) The declaration shall specify the manner in which lhe account wil be operated that is jointly or severally and shall give details of the names, addresses and DPIN (Designated Partner Identification Number aBotted by the Registrar for each designated partner/DIN (Directors Identification Number) along with their signatures and photographs (iv) PAN Card details of the LLP are to be entered in the CDSL system (v) The bank details in the name of the LLP. as sole / firs! holder in the bank account (vi) PAN card of the authon/ed signatories to be kept on record (vii) In case of change in registered office address of the LLP. the DP should take on record the notice of change of address filed by the LL P with the Registrar

Joint holders in the demat account may be allowed • Nomination in such demat accounts shall not be atowed • Such demat accounts shall be opened under -Corporate" status in the CDSL system with the sub-status -Limited Liability Partnership'



Additional KYC Form for Opening a Demat Account											For	Indi	vidı	ıals							
(To be filled by the	(To be filled by the Depository Participant)																				
Application No.	-			· ·					40			Т					<u> </u>			1	
DP Internal Referen								Da	te												
DP ID 1										•							<del></del>			<u> </u>	
	2 0	8	2	3	0	0		ient ID		0	0										
	(To be filled by the applicant in BLOCK LETTERS in English) I / We request you to open a demat account in my / our name as per the following details: -																				
Holders Details																					_
Sole / First Holde	er's Nan	ne																			
PAN										UID											
Second Holder's	Name													•							
PAN										UID											
Third HOlder's N	lame																				
PAN										UID											
Name* * In case of firms, Association of Persons (AOP), Partnership Firm, Unregistered Trust, etc., although the account is opened in the name of the																					
natural persons, the name of the firm, Association of Persons (AOP), Partnership Firm, Unregistered Trust, etc., should be mentioned above.																					
Type of Acco	ount		(Plea	ase ti	ck w	hich	ever	is app	olica	able)											
Status Sub - Status																					
□ Individual □ Individual Resident □ Individual-Director □ Invidivual Director's Relative																					
Individual HUF / AOP     Individual Promoter     Individual Margin Trading A/C (MANTRA)     Minor     Others (Specify)																					
		Minor NRI Rep	atriahle					RI Non-Re	• /	ahla			IRI-R	onatria	ble Pr	omote	or				$\neg$
				, riable Pr	omoter			RI- Depos						s (spec		omot	51				
Foreign National		Foreign	-					oreign Nat													
Details o	of Guar	dian			(in	cas	e th	e aco	cou	int h	oldei	' is	miı	nor	)						
Guardian's Name					•															<b>—</b>	
Relationshiup with th	o annlica	nt									PAN										
Relationship with th	ie applica																				
I / We instruct the DP (If not marked, the de	to receiv fault opti	e each on woi	and e uld be	very c `yes')	redit i	n my /	our ac	count (	AUto	omatic	Credit)							Yes		0	
I / We would like to in further instruction fro											ount w	ithou	t any	y oth	er			es	🗆 No		
Account Statement R	lequireme	nt		As per	SEBI	Regula	ation 🗆	] Daily	Wee	kly 🗆 F	ortnig	htly 🗆	] Mo	nthly							
I / We request you to send Electronic Transaction-cum-Holding Statement at the email ID Des Do																					
I / We would like to share the email ID with the RTA																					
I / We would like to share the email ID with the RTA I / We would like to receive the Annual Report  Physical /  Electronic /  Both Physical and Electronic																					
(Tick the applicable b			-		-					-	'sical a	nd El	ectro	onic							
I / We wish to receive (If not marked, the det				-		-		-	-			-		n tim	e to t	ime1					
			.14 00	.03 )	1-00	.5 mai		, 101 100				5-01			5 10 1				Yes		10



Bank Details (D	ividend E	ank Det	ails)	] міс	CR co	ode s	tarting	y with OC	)0 wil	l not be e	ligib	le for	ECS.		
Bank code (9 digit MIC	R code)														
IFS Code (11 character	r)									ĺ					
Account number															
Account type		□ Sav	ing		□ C	urrent		🗆 Cash	Credit		Other	s (specify	()		
Bank Name															
Branch Name															
Bank Branch Address															
City		State					Country				P	IN			
<ul> <li>(ii) Photocopy of ti</li> <li>(iii) Photocopy of ti</li> <li>(iv) Letter from the</li> <li>In case of options (ii),</li> <li>OTHERS DETAILS         <ol> <li>Gross Annual In</li> <li>Upto Rs. 1,00,00</li> </ol> </li> </ul>	i) Photocopy of the cancelled cheque having the name of the account holder where the cheque book is issued, (or) ii) Photocopy of the Bank Statement having name and address of the BO iii) Photocopy of the Passbook having name and address of the BO, (or) iv) Letter from the Bank. In case of options (ii), (iii) and (iv) above, MICR code of the branch should be present / mentioned on the document and it shall be self-certified by the BO. OTHERS DETAILS 1. Gross Annual Income details (please specify): Income Range per annum Upto Rs. 1,00,000/- IRs. 1,00,00/- Rs. 5,00,000/- IRs. 5,00,001/- to Rs. 10,00,000/- Rs. 10,00,001/- to Rs. 25,00,000/- Net worth as on Date : Rs (Net worth should not be older than 1 year)														
				Rs								older t	han 1 vear	·	
2. Occupation (ple any one and giv details)	ease tick	🗆 Pr	vate	Sector		Public		Gov	vernme	ent Service		Busines	s □ Stuc fe □ Othe	lent	Specify)
3. Please tick, if a	pplicable	🗆 Po	liticall	ly Expo	sed P	erson (	(PEP) 🗆	Related	to a P	olitically Ex	cpose	d Persor	ו (RPEP)		
4. Any other information															
SMS Alert Facility	MOBILE N	o. +91											Ye		1 No
Refer to Terms & Conditions [(Mandatory, if you are giving Power of Attomey (POA) given as Annexure-2.4 (if POA is not granted & you do not w ish to avail of this facility, cancel this option).															
Transactions Using So (TRUST). Refer to Terms and C Annexure - 2.6		ing Facility		Ve have Ne wisł	e read	and ui /es No egister	nderstoo the follo	od the Ter	ms and aring r		s pre:	scrihbed	ed for SMS by CDSL fo ur below		-
			m				/	for TRUS		Manahan		Cla	aring Memb		
				3		Exchan me/ID	ige		aring Nar	Member		CIE	(Optional)		
					Ivai				Ivai		+		(Optional)		_
easi	To register f Easi allows								ne portf	olio online.			□ Yes		I No
/ We have received and read the Rights and Obligations document and terms & conditions and agree to abide by and be bound by the same and by the Bye Laws as are in force from time to time. I / We declare that the particulars given by me/us above are true and to the best of my/our knowledge as on the date of making this application. I/We agree and undertake to intimate the DP any change(s) in the details / Particulars mentioned by me / us in this form. I/We further agree that any false / misleading information given by me / us or suppression of any material															
nentioned by me / us nformation will rende									matior	i given by f	ne/u	is or sup	PI622100 0	n any	material
				ole Hol		Juild		Secon	id Hol	der	Τ	T	hird Hole	der	
Name											+				
		ræ									┢	5			
Signature		() I					CP				¢,				

(Signatures should be preferably in black ink).

In case of more authorised signatories, please add annexure)



## **Nomination Form**

To, Mandot Securities Pvt. Ltd. 217, Silver Sanchora Castle, 7, R.n.t. Marg, Indore (MP)

## Dear Sir/Madam,

I/we the sole holder / Joint holder / Guardian (in case of minor) hereby declare that:

- I/We do not wish to nominate any one for this demat account.
   [Strike out what is not applicable.] [Signatures of all account holders should be obtained on this form]
- □ I/We **nominate** the following person/**s** who is entitled to receive security balances lying in my/our account, particulars whereof are given below. In the event of the death of the Sole holder or the death of all the Joint holders.

BO Accour	BO Account Details													
DP ID									Client ID					
Name of the	Sole	/ Fir	st H	older										
Name of Sec	ond	Hold	ler											
Name of Thir	d Ho	lder												

Nomination Details	Nominee 1	Nominee 2	Nominee 3
Nominee Name: *First Name:			
Middle Name:			
*Last Name			
*Address:			
*0			
*City			
*State *Pin			
*Country			
Telephone No:			
Fax No:			
Nomination Details	Nomination 1	Nomination 2	Nomination 3
PAN No:			
UID:			
Email ID:			
*Relationship with the BO:			
Date of birth			
(mandatory if			
Nominee is a minor):			
Name of the Guardian			
of Nominee (if the			
nominee is minor):			
*First Name:			
Middle Name:			
*Last Name			
*Address of the			
, , , , , , , , , , , , , , , , , , , ,			

Guardian of nominee:		
*City		
*State		
*Pin		
*Country		
Telephone No:		
Fax No:		
Email ID:		
*Relationship of		
the Guardian with		
the nominee:		
*Percentage of		
allocation of		
securities:		
*Residual Securities [please tick any one		
nominee.		
If tick not marked		
default will be		
first nominee]:		

**Note:** Residual securities: in case of multiple nominees, please choose any one nominee who will be credited with residual securities remaining after distribution of securities as per percentage of allocation. If you fall to choose one such nominee, then the first nominee will be marked as nominee entitled for residual shares, if any.

## \* Marked is Mandatory field

This nomination shall supersede any prior nomination made by me / us and also any testamentary document executed by me / us.

Place:\_\_\_\_\_

Date:\_\_\_\_\_

	First/Sole Holder	Second Holder	Third Holder
Name			
Signature			

Note: **One witness** shall attest signature/Thumb impression.

\_\_\_\_\_

Details of the Witness	
	First Witness
Names of Witness	
Address of Witness	
Signature of Witness	

## (To be filled by DP)

Nomination Form accepted and registered wide Registration No. \_\_\_\_\_ dated \_\_\_\_\_.

For Depository Participant (Authorised Signatory)



For Non-Individuals

# Additional KYC Form for Opening a Demat Account

Application No.				Date										
DP Internal Reference No.														
DP ID 1 2 0	82	3 0	0	Client ID	0	0	0							
(To be filled by the applicant	in BLOCK L	ETTERS in Er	nglish)											
Name *														
* In case of Firms, Association natural persons, the name	on of Persons of the Firm, As	(AOP), Partner ssociation of P	rship Fir ersons (	m, Unregisterec (AOP), Partners	l Trust, e hip Firm	etc. altho , Unregis	ugh the tered T	account rust, etc.,	is open , should	ed in th be mer	e nam itioned	e of the	9 9.	
Holders Details (applicable in (	case of Partn	ership Firms a	and Ass	ociation of Per	sons (A	OP)								
I / We request you to open a	a demat acc	ount in my /	our na	me as per the	follow	ing deta	ails: -							
Sole / First Holder's Na	me													
PAN Search Name														
Second Holder's Name														
PAN UID UID UID														
Third Holder's Name	<u> </u>											<del></del>		
PAN														
Type of Account (Please tick whichever is applicable)														
Status Sub - Status Sub - Status													_	
□ Body Corporate □ Ba □ CM □ FI														
Date of Incorporation														
SEBI Registration No. (If Applicable)				SEBI Regist	ration [	Date								
RBI REgistration No. (If Applicable)				RBI Approva	al Date									
Nationality	] Indian	☐ Others (s	specify	)				_						
I / We instruct the DP to rece	ive each and	every credit in	n my / o	ur account [Au	tomatic	Credit]					es 🗆	] No	$\neg$	
(If not marked, the default or	tion would b	e `yes')	-	-										
I / We would like to instruct t		• •	-	•			thout a	ny other		🗆 Yes		No		
further instruction from my/	our end (If no	ot marked, the	e defaul	t option would	be No	)								
Account Statement Require	ment 🛛 🗆	As per SEBI	Regulat	ion 🗖 Daily 🗆	J Weekl	y □Fo	rtnight	y 🗖 Mo	nthly					
I / We request you to send E	lectronic Trar	nsaction-cum-	Holding	statement at t	the ema	il ID					Yes	🗆 No		
												- 11		
I / We would like to share the											res		<u> </u>	
I / We would like to receive the						ysical an	d Electr	onic						
(Tick the aplicable box. If no	t marked the	default option	would	be in Physical)										
Clearing Member Detai		lled by CMs	only)											
Name of Stock Exchange	<u>e</u>													
Name of CC / CH								1						
Clearing Member ID				1	rading	g memb	oer ID							
I / We wish to receive divide	nd / Interest (	directly in to m	1v bank	account as giv	ven belo	w throu	h ECS						$\neg$	
(If not marked, the default of		-	-	-			-		to time		□ Ye	es 🗆	No	
· · · · · · · · · · · · · · · · · · ·		, [====		.,						- 1				



Bank Details (Dividend B	ank Deta	ils)												
Bank Code (9 digit MICR code)											Τ		Τ	
IFS Code (11 Character)													Ť	
Account number						•	•			-				
Account type	🗆 Sav	ring		J Curren	t		ash Credit		Others	(specif	y)			
Bank Name														
Branch Name														
Bank Branch Address														
														_
City				ate			Country		PIN					
<ul> <li>(i) Photocopy of the cancelled cheque having the name of the account holder where the cheque book is issued, (or)</li> <li>(ii) Photocopy of the Bank Statement having name and address of the BO</li> <li>(iii) Photocopy of the Passbook having name and address of the BO, (or)</li> <li>(iv) Letter from the Bank.</li> <li>In case of options (ii), (iii) and (iv) above, MICR code of the branch should be present / mentioned on the document and it shall be self-certified by the BO.</li> <li>MICR code starting with 000 will not be eligible for ECS.</li> </ul>														
OTHER DETAILS Gross Annual Income details	(please sp	ecify): lı	ncome F	Range p	er anı	านm								
□ Upto Rs. 1,00,000/- □ Rs														
□ Rs. 10,00,001/- to Rs. 25,0						s. 100,00			More 1					
Net worth as on Date :		-						h should n						
Please tick if any of the author Person (PEP) or Related to Po												Politica	lly Ex	xposed
Any other information														
l l														
Refer to Terms & Conditions [(Mandato	MOBILE NO ry, if you are not granted a	e giving l		-		· •	ncel this o	otion).						No
Transactions Using Secured Tex	ting Facility	/ I/We	e wish to	avail th	e TRU	JST facili	y using th	e Mobile nu	mber re	egister	ed fo	r SMA /	Alert	Facility.
(TRUST).		I/We	e have re	ad and	under	stood the	Terms an	d Conditior	is preso	ribed	by CE	SL for	the s	ame.
Refer to Terms and Conditions				Yes					•		-			
Annexure - 2.6				No										
					41	f								
				•				member ID	s under	my/o	ur bei	ow		
				k Excha		red for T		Mombor		Clor	rina	Membe		_
				lame/ID	•		Clearing Na			Clea	-	ional)	טו ו:	
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## RIGHTS AND OBLIGATIONS OF BENEFICIAL OWNER AND DEPOSITORY PARTICIPANT AS PRESCRIBED BY SEBI AND DEPOSITORIES

## MANDATORY

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## **General Clause**

- 1. The Beneficial Owner and the Depository participant (DP) shall be bound by the provisions of the Depositories Act, 1996, EBI (Depositories and Participants) Regulations, 1996, Rules and Regulations of Securities and Exchange Board of India (SEBI), Circulars/Notifications/Guidelines issued there under, Bye Laws and Business Rules/Operating Instructions issued by the Depositories and relevant notifications of Government Authorities as may be in force from time to time.
- 2. The DP shall open/activate demat account of a beneficial owner in the depository system only after receipt of complete Account opening form, KYC and supporting documents as specified by SEBI from time to time.

## **Beneficial Owner information**

- 3. The DP shall maintain all the details of the beneficial owner(s) as mentioned in the account opening form, supporting documents submitted by them and/or any other information pertaining to the beneficial owner confidentially and shall not disclose the same to any person except as required by any statutory, legal or regulatory authority in this regard.
- 4. The Beneficial Owner shall immediately notify the DP in writing, if there is any change in details provided in the account opening form as submitted to the DP at the time of opening the demat account or furnished to the DP from time to time.

## Fees/Charges/Tariff

- 5. The Beneficial Owner shall pay such charges to the DP for the purpose of holding and transfer of scurities in dematerialized form and for availing depository services as may be agreed to from time to time between the DP and the Beneficial Owner as set out in the Tariff Sheet provided by the DP. It may be informed to the Beneficial Owner that ``no charges are payable for opening of demat accounts"
- 6. In case of Basic Services Demat Accounts, the DP shall adhere to the charge structure as laid down under the relevant SEBI and/or Depository circulars/directions/notifications issued from time to time.
- 7. The DP shall not increase any charges/tariff agreed upon unless ithas given a notice in writing of not less than thirty days to the Beneficial Owner regarding the same.

## Dematerialization

8. The Beneficial Owner shall have the right to get the securities, which have been admitted on the Depositiories, dematerialized in the form and manner laid down under the Bye Laws, Business Rules and Operating Instructions of the depositories.

## Separate Accounts

- 9. The DP shall open separate accounts in the name of each of the beneficial owners and securities of each beneficial owner shall be segregated and shall not be mixed up with the securities of other beneficial owners and/or DP's own securities held in dematerialized form.
- 10. The DP shall not facilitate the Beneficial Owner to create or permit any pledge and/or hypothecation or any other interest or encumbrance over all or any of such securities submitted for dematerialization and/or held in demat account except in the form and manner prescribed in the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996 and Bye-Laws/Operating Instructions/Business Rules of the Depositories.

## **Transfer of Securities**

- 11. The DP shall effect transfer to and from the demat accounts of the Beneficial Owner only on the basis of an order, instruction, direction or mandate duly authorized by the Beneficial Owner and the DP shall maintain the original documents and the audit trail of such authorizations.
- 12. The Beneficial Owner reserves the right to give standing instructions with regard to the crediting of securities in his demat account and the DP shall act according to such instructions.

## Statement of account

- 13. The DP shall provide statements of acounts to the beneficial owner in such form and manner and at such time as agreed with the Beneficial Owner and as specified by SEBI/depository in this regard.
- 14. However, if there is no transaction in the demat account, or if the balance has become Nil during the year, the DP shall send one physical statement of holding annually to such BOs and shall resume sending the transaction statement as and when there is a transaction in the account.
- 15. The DP may provide the services of issuing the statement of demat accounts in an electronic mode if the Beneficial Owner so desires. The DP will furnish to the Beneficial Owner the statement of demat accounts under its digital signature, as governed under the information Technology Act, 2000. However if the DP does not have the facility of providing the statement of demat account in the electronic mode, then the Participant shall be obliged to forward the statement of demat accounts in physical form.
- 16. In case of Basic Services Demat Accounts, the DP shall send the transaction statements as mandated by SEBI and/or Depository from time to time.

## Manner of Closure of Demat account

17. The DP shall have the right to close the demat account of the Beneficial Owner, for any reasons whatsoever, provided the DP has given a notice in writing of not less than thirty days to the Beneficial Owner as well as to the Depository. Similarly, the Beneficial Owner shall have the right to close his/her demat account held with the DP provided no charges are payable by him/her to the DP. In such an event, the Beneficial Owner shall specify whether the balances in their demat account should be transferred to another demat account of the Beneficial Owner held with another DP or to rematerialize the security balances held.



18. Based on the instructions of the Beneficial Owner, the DP shall initiate the procdure for transferring such security balances or rematerialize such security balances within a period of thirty days as per procedure specified from time to time by the depository. Provided further, closure of demat account shall not affect the rights, liabilities and obligations of either the Beneficial Owner or the DP and shall continue to bind the parties to their satisfactory completion.

## Default in payment of charges

- 19. In event of Beneficial Owner committing a default in the payment of any amount provided in Clause 5 & 6 within a period of thirty days from the date of demand, without prejudice to the right of the DP to close the demat account of the Beneficial Owner, the DP may charge interest at a rate as specified by the Depository from time to time for the period of such default.
- 20. In case the Beneficial Owner has failed to make the payment of any of the amounts as provided in Clause 5 & 6 specified above, the DP after giving two days notice to the Beneficial Owner shall have the right to stop processing of instructions of the Beneficial Owner till such time he makes the payment along with interest, if any.

## Liability of the Depository

- 21. As per Section 16 of Depositories Act, 1996.
- 1. Without prejudice to the provisions of any other law for the time being in force, any loss caused to the beneficial owner due to the negligence of the depository or the participant, the depository shall indemnify such beneficial owner.
- 2. Where the loss due to the negligence of the participant under clause (1) above, is indemnified by the depository, the depository shall have the right to recover the same from such participant.

## Freezing/Defreezing of accounts

- 22. The Beneficial Owner may exercise the right to freeze/defreeze his/her demat account maintained with the DP in accordance with the procedure and subject to the restrictions laid down under the Bye Laws and Business Rules/Operating Instructions.
- 23. The DP or the Depository shall have the right to freeze/defreeze the accounts of the Beneficial Owners on receipt of instructions received from any regulator or court or any statutory authority.

## **Redressal of Investor grievance**

24. The DP shall redress all grievances of the Beneficial Owner against the DP within a period of thirty days from the date of receipt of the complaint.

## Authorized representative

25. If the Beneficial Owner is a body corporate or a legal entity, it shall, along with the account opening form, furnish to the DP, a list of officials authorized by it, who shall represent and interact on its behalf with the Participant. Any change in such list including additions, deletions or alterations there to shall be forthwith communicated to the Participant.

## Law and Jurisdiction

- 26. In addition to the specific rights set out in this document, the DP and the Beneficial owner shall be entitled to exercise any other rights which the DP or the Beneficial Owner may have under the Rules, Bye Laws and Regulations of the respective Depository in which the demat account is opened and circulars/notices issued there under or Rules and Regulations of SEBI.
- 27. The provisions of this document shall always be subject to Government notification, any rules, regulations, guidelines and circulars/ notices issued by SEBI and Rules, Regulations and Bye-laws of the relevant Depository, where the Beneficial Owner maintains his/her account, that may be in force from time to time.
- 28. The Beneficial Owner and the DP shall abide by the arbitration and conciliation procedure prescribed under the Bye-laws of the depository and that such procedure shall be applicable to any disputes between the DP and the Beneficial Owner.
- 29. Words and expressions which are used in this document but which are not defined here in shall unless the context otherwise requires, have the same meanings as assigned there to in the Rules, Bye-laws and Regulations and circulars/notices issued there under by the depository and / or SEBI
- 30. Any changes in the rights and obligations which are specified by SEBI/Depositories shall also be brought to the notice of the clients at once.
- 31. If the rights and obligations of the parties here to are altered by virtue of change in Rules and regulations of SEBI or Bye-laws, Rules and Regulations of the relevant Depository, where the Beneficial Owner maintains his/her account, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

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Sole / First Holder Signatory

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and Exchange Board of India (SEBI).	
And Whereas I/ we am/ are desirous to buy and sell securities through MANDOT SECURITIES PVT. LTD. a member of BOMBAY STOCK EXCHANGE LIMITED, bearing SEBI registration no. INZ 000007435 (BSE CM, BSE F&Oand BSE currency) and also member of NATIONAL STOCK EXCHANGE OF INDIA LTD. bearing SEBI registration No. INZ 000007435 (NSECM and NSEF & O).	
And Whereas I/ we am/ are desirous of appointing MANDOT SECURITIES PVT. LTD. as my/our constituted attorney to operate my/ our beneficial owner account and bank account on my/ our behalf for a limited purpose under client	εφ)
code for in the manner hereinafter appearing and subject to conditions as provided herein.       Now know you all and these presents witness that If we do hereby nominate, constitute and appoint MANDOT SECU-RITIES PVT. LTD. (hereinafter referred to as "the stock broker) as my true and lawful attorney and authorise it to perform the following functions on my behalf:       Image: Constitute and appoint MANDOT SECU-RITIES PVT. LTD. (hereinafter referred to as "the stock broker) as my true and lawful attorney and authorise it to perform the following functions on my behalf:       Image: Constitute and appoint MANDOT SECU-RITIES PVT. LTD. (hereinafter referred to as "the stock broker) as my true and lawful attorney and authorise it to perform the following functions on my behalf:       Image: Constitute and appoint MANDOT SECU-RITIES PVT. LTD. (hereinafter referred to as "the stock broker) as my true and lawful attorney and authorise it to perform the following functions on my behalf:       Image: Constitute and appoint MANDOT SECU-RITIES PVT. LTD. (hereinafter referred to as "the stock broker from time to time lo the demat account nos.:       Image: Constitute and appoint MANDOT SECU-RITIES PVT. LTD. (hereinafter referred to as "the stock broker from time to time lo the demat account nos.:         SR. NO       NAME OF Th• ACCOUNT HOLDER       Exchange       Accounty Type       Demat Account No.	
perform the following functions on my behalf:	
i, To transfer securities held in my/our aforementioned beneficial owner accounts) or any other account informed by me in writing to the stock broker from time to time lo the demat account nos.:	
SR. NO NAME OF The ACCOUNT HOLDER Exchange Accounty Type Demat Account No.	
1 MANDOT SECURITIES PVT. LTD. BSE Principal 120823000000164	
2 MANDOT SECURITIES PVT. LTD. BSE CDSL -Pool 120823000000179	
3 MANDOT SECURITIES PVT. LTD. BSE Margin A/c 120823000000145	
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4 MANDOT SECURITIES PVT. LTD. NSE CDSL -Pool 1208230000000261	
5 MANDOT SECURITIES PVT. LTD. NSE Margin A/c 1208230000000145	
5       MANDOT SECURITIES PVT. LTD.       NSE       Margin A/c       120823000000145         For the purpose of settlement of trades and margin obligations arising out of trades executed by me/us on any recognize stock exchange through the stock broker. However, the said power will be restricted to only transfer of securities to the Clearing Member 10 allotted to the stock broker by any existing or future exchange thai the stock broker has joined/ win join as a member or to any demat accounts linked to the said Clearing Member ID provided that I/we have executed a Client registration documents with the stock broker for such exchanges.       IIIII to pledge the securities in favor of the stock broker tor the limited purpose of meeting my/our margin requirements in connection with the trades executed by me/us on any recognized stock exchange through the stock broker.         iii.       to return to me/us, the securities that may have been received by the stock broker erroneously or those securities that the stock broker was not entitled to receive from me/us;         iv.       to send consolidated summary of my/our scrip-wise buy and sell positions taken with average rates to me/us by way of SMS/ email on a dairy basis, notwithstanding any other document to be disseminated as specified by SEBI from time to time.         I/We further agree and confirm that the powers and authorities conferred by this Power of Attorney shall continue until	

revocation notice is received by the stock broker at its registered office. In case of any new segment preferable new POA to be taken. The POA shall remain effective for new Demat account numbers opened by the member, provided the same is informed to the client in writing.

SIGNED AND DELIVERED By the withinnamed Beneficial Owner



Details of the Witness:	Fir	st Witness		Se	econd Witness	
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Address of witness						
Signature of witness	X			X		
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## Terms and Conditions for availing Transaction Using Secured Texting (TRUST) Service offered by CDSL

## 1. Definitions :

- In these Terms and Conditions the terms shall have following meaning unless indicated otherwise :
- i. "Depository" means Central Depository Services (India) Limited (CDSL)
- ii. TRUST means ``Transactions Using Secured Texting" service offered by the Depository.
- iii. ``Service Provider" means a cellular service provider(s) with whom the Depository has entered / shall enterinto an arrangement for providing the TRUST service to the BO.
- iv. ``Service'' means the service of providing facility to receive / give instructions through SMS on best effort basis as per the following terms and conditions. The types of transaction that would normally qualify for this type of service would be informed by CDSL from time to time.
   v. ``Third Party'' means the operators with whom the service Provider is having / will have arrangement for providing SMS to the BO.
- v. ``Third Party" means the operators with whom the service Provider is having / will have arrangement for providing SMS to the BO.
  2. The service will be provided to the BO at his / her request and at the discretion of the depository provided the BO has registered for this facility with
- their mobile numbers through their DP or by any other mode as informed by CDSL from time to time. Acceptance of application shall be subject to the verification of the information provided by the BO to the Depository.
- The messages will be sent on best efforts basis by way of an SMS on the mobile no which has been provided by the BOs. However Depository shall not be responsible if messages are not received or sent for any reason whatsoever, including but not limited to the failure of the service provider or network.
- 4. The BO is responsible for promptly informing its DP in the prescribed manner any change in mobile number, or loss of handset on which the BO wants to send/receive messages generated under TRUST. In case the new number is not registered for TRUST in the depository system, the messages generated under TRUST will continue to be sent to the last registered mobile number. The BO agrees to indemnify the depository for any loss or damage suffered by it on account of messages sent on such mobile number.
- 5. The BO agrees that SMS received by the Depository from the registered mobile number of the BO on the basis of which instructions are executed in the depository system shall be conclusive evidence of such instructions having been issued by the BO. The DP / CDSL will not be held liable for acting on SMS so received.
- 6. The BO shall be responsible for submitting response to the `Responsive SMS' within the specified time period. Transactions for which no positive or negative confirmation is received from the BO, will not be executed except for transaction for deregistration. Further, CDSL shall not be responsible for BOs not submitting the response to the said SMS within the time limit prescribed by CDSL.
- 7. The BO agrees that the signing of the TRUST registration form by all joint holders shall mean that the instructions executed on the basis of SMS received from the registered mobile for TRUST shall be deemed to have been executed by all joint holders.
- The BO agrees to ensure that the mobile number for TRUST facility and SMS alert (SMART) facility is the same. The BO agrees that if he is not
  registered for SMART, the DP shall register him for SMART and TRUST. If the mobile number provided for TRUST is different from the mobile
  number recorded for SMART, the new mobile number would be updated for SMART as well as TRUST.
- 9. BOs are advised to check the status of their obligation from time to time and also advise the respective CMs to do so. In case of any issues, the BO/CM should approach their DPs to ensure that the obligation is fulfilled through any other mode of delivery of any issues, the BO/CM should approach their DPs to ensure that the obligation is fulfilled through any other mode of delivery of transactions as may be informed / made available by CDSL from time to time including submission of Delivery Instruction Slips to the DP.
- 10. The BO acknowledges that CDSL will send the message for confirmation of a transaction to the BO only if the Clearing Member (registered by the BO for TRUST) enters the said transaction in CDSL system for execution through TRUST within prescribed time limit.
- 11. The BO further acknowledges that the BO/CM shall not have any right to any claim against either the DP or Depository for losses, if any, incurred due to non receipt of response on the responsive SMS or receipt of such response after the prescribed time period. In the event of any dispute relating to the date and time of receipt of such response, CDSL's records shall be conclusive evidence and the Parties agree that CDSL's decision on the same shall be final and binding on both parties.
- 12. The Bo may request for deregistration from TRUST at any time by giving a notice in writing to its DP or by any other mode as specified by Depository in its operating instructions. The same shall be effected after entry of such request by the DP in CDSL system if the request is received through the DP.
- 13. Depository reserves the right to charge such fees from time to time as it deems fit for providing this service to the BO.
- 14. The BO expressly authorises Depository to disclose to the Service provider or any other third party, such BO information as may be required by them to provide the services to the BO. Depository however, shall not be responsible and be held liable for any divulgence or leakage of confidential BO information by such Service Providers or any other third party.
- 15. The BO is solely responsibility for the correctness of the information supplied by him to Depository through the use of the said Facility or through any other means such as electronic mail or written communication.
- 16. The BO is solely responsible for ensuring that the mobile number is not misused and is kept safely and securely. The Depository will process requests originated from the registered Mobile as if submitted by the BO and Depository not responsible for any claim made by the BO informing that the same was not originated by him.
- 17. Indemnity:

In consideration of providing the service, the BO agrees that the depository shall not be liable to indemnify the BO towards any damages, claims, demands, proceedings, loss, cost, charges and expenses whatsoever as a consequence of or arising out of interference with or misuse, improper of fraudulent use of the service by the BO.

- 18. Disclaimer:
  - Depository shall be absolved of any liability in case: -
  - a. There is loss of any information during processing or transmission or any unauthorized access by any other person or breach of confidentiality.
  - b. There is any lapse or failure on the part of the service providers or any third party affecting the said Facility and that Depository makes no warranty as to the quality of the service provided by any such service provider.
  - c. There is breach of confidentiality or security of the messages whether personal or otherwise transmitted through the Facility.



CDSL

## Terms and Conditions-cum-Registration / Modification Form for receiving SMS Alerts from CDSL

## Definitions :

In these Terms and Conditions the terms shall have following meaning unless indicated otherwise :

- 1. "Depository" means Central Depository Services (India) Limited a company incorporated in India under the Companies Act 1956 and having its registered office at 17th Floor, P.J. Towers, Dalal Street, Fort, Mumbai 400001 and all its branch offices and includes its successors and assigns.
- 2. `DP' means means Depository Participant of CDSL. The term covers all types of DPs who are allowed to open demat accounts for investors.
- 3. 'BO' means an entity that has opened a demat account with the depository. The term covers all types of demat accounts, which can be opened with a depository as specified by the depository from time to time.
- 4. SMS means ``Short Messaging Service"
- 5. ``Alerts" means a customized SMS sent to the BO over the said mobile phone number.
- 6. "Service Provider" means a cellular service provider(s) with whom the depository has entered / will be entering into an
- 6. "Service Provider" means a cellular service provider(s) with whom the depository has entered / will be entering into an arrangement for providing the SMS alerts to the BO.
- 7. Service" means the service of provoding SMS alerts to the BO on best effort basis as per these terms and conditions.

## Availability :

- 1. The service will be provided to the BO at his / her request and at the discretion of the depository. The service will be available to those accountholders who have provided their mobile numbers to the depository through their DP. The services may be discontinued for a specific period / indefinite period, with or without issuing any prior notice for the purpose of security reasons or system maintenance or for such other reasons as may be warranted. The depository may also discontinue the service at any time without giving prior notice for any reason whatsoever.
- 2. The service is currently available to the BOs who are residing in India.
- 3. The alerts will be provided to the BOs only if they remain within the range of the service provider's service area or within the range forming part of the roaming network of the service profygider.
- 4. In case of joint accounts and non-idividual accounts the service will be available, only to one mobile number i.e. to the mobile number as submitted at the time of registration / modification.
- 5. The BO is responsible for promptly intimating to the depository in the prescribed manner any change in mobile number, or loss of handset, on which the BO wants to receive the alerts from the depository. In case of change in mobile number not intimated to the depository, the SMS alerts will continue to be sent to the last r egistered mobile phone number. The Bo agrees to indemnify the depository for any loss or damage suffered by it on account of SMS alerts sent on such mobile number.

## **Receiving Alerts**

- The depository shall send the alerts to the mobile phone number provided by the BO while r egistering for the s ervice or to any such number replaced and informed by the BO from time to time. Upon such registration / change, the depository shall make every effort to update the change in mobile number within a reasonable period of time. The depository shall not be r esponsible for any event of delay or loss of message in this regard.
- 2. The BO acknolwedges that the alerts will be received only if the mobile phone is in `ON' and in a mode to receive the SMS. If the mobile phone is in ``Off' mode i.e. unable to receive the alerts then the BO may not get / get after delay any alerts sent during such period.
- 3. The BO also acknolwedges that the r eadability, accuracy and timeliness of providing the service depend on many factors including the infrastructure, connectivity of the service provider. The depository shall not be responsible for any non-delivery, delayed delivery or distortion of the alert in any way whatsoever.
- 4. The BO further acknolwedges that the service provided to him is an additional facility provided for his convenience and is susceptible to error, omission and / or inaccuracy. In case the BO observes any error in the information provided in the alert, the BO shall inform the depository and / or the DP immediately in writing and the depository will make best possible efforts to rectify the error as early as possible. The BO shall not hold the depository liable for any loss, damages, etc. that may be incurred/suffered by the BO on account of opting to avail SMS alerts facility.
- The BO authorizes the despotiroy to send any message such as promotional, greeting or any other message that the depository may consider approriate, to the BO. The BO agrees to an ongoing confirmation for use of name, email address and mobile number for marketing offers between CDSL and any other entity.
- 6. The BO agrees to inform the depository and DP in writing of any unauthorized debit to his BO account/ unauthorized transfer of securities from his BO account, immediately, which may come to his knowledge on receiving SMS alerts. The BO may send an email to CDSL <u>at complaints@cdslindia.com</u>. The BO is advised not to inform the service provider about any such unauthorized debit to / transfer of securities from his BO account by sending a SMS back to the service provider as there is no reverse communication between the service provider and the depository.
- 7. The information sent as an alert on the mobile phone number shall be deemed to have been received by the BO and the depository shall not be under any obligation to confirm the authenticity of the person(s) receiving the alert.
- 8. The depository will make best efforts to provide the service. The BO cannot hold the depository liable for non-availability of the service in any manner whatsoever.
- 9. If the BO finds that the information such as mobile number etc., has been changed with out proper authorization, the BO should immediately inform the DP in writing.

(P) CAF-(F First Second Third Signatory Signatory Signatory



## Fees :

Depository reserves the right to charge such fees from time to time as it deems fit for providing ithis service to the BO.

## Disclaimer:

The depository shall make reasonable efforts to ensure that the BO's personal information is kept cinfidential. The depository does not warranty the confidentiality or security of the SMS alerts transmitted through a service provider. Further, the depository makes no warranty or representation of any kind in relation to the system and the network or their function or their performance or for any loss or damage whenever and howsoever suffered or incurred by the BO or by any person resulting from or in connection with availing of SMS alerts facility. The Depository gives no warranty with respect to the quality of the service provided by the service privder. The depository will not be liable for any unauthorized use or access to the information and / or SMS alert sent on the mobile phone number of the BO or for fraudulent, duplicate or erroneous use / misuse of such information by any third person.

## Liability and Indemnity:

The Depository shall not be liable for any breach of confidentiality by the service provider or by any third person due to unauthorized access to the information meant for the BO. In consideration of the depository providing the service, the BO agrees to indemnify and keep safe, harmless and indemnified the depository and its officials from any damages, claims, demands, proceedings, loss, cost, charges and expenses whatsever which a depository may at any time incur, sustain, suffer or be put to as a consequence of or arising out of intereference with or misuse, improper or fraudulent use of the service by the BO.

## Amendments:

The depository may amend the terms and conditions at any time with or without giving any prior notice to the BOs. Any such amendments shall be binding on the BOs who are already registered as user of this service.

## Governing Law and Jurisdiction:

Provoding the Service as outlined above shall be governed by the laws of INdia and will be subject to the exclusive jurisdiction of the courts in Mumbai.

I/We wish to avail the SMS Alerts facility provided by the depository on my/our mobile number provided in the r egistration form subject to the terms and conditions mentioned below. I/We consent to CDSL provoding to the service provider such information pertaining to account / transactions in my/ our account as is necessary for the purposes of generating SMS Alerts by service provider, to be sent to the said mobile number.

I/We have read and understood the terms and conditions mentioned above and agre to abide by them and any amendments there to made by the depository from time to time. I/We further undertake to pay free/CHarges as a may be levied by the depository from time to time.

I/We further understand that the SMS alerts would be sent for a maximum four ISINs at a time. If more than four debits take place, the BOs would be required to take up the matter with their DP.

I/We am / are aware that mere acceptance of the registration form does not imply in any way that the request has been accepted by the depository for providing the service.

I/We provide the following information for the purpose of REGISTRATION / MODIRCATION (Please cancel out what is not applicable).

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Third Ho	older																			
To, MANDO <sup>-</sup> 217, Silve 7, R.N.T. I Dear Sir /	r Sar Marg,	nchor IND(	a Ca	stle,			1													
I / We her	eby s	tate	that	:			[Sele	ct	one	e of the optio	ns giv	en be	low]							
	N 1:																			
account instruction	thoug ns for	gh I / settin	we h	nave i	issue	ed a l _ (na	Pow ame	er o of ti	of À he a	o (DIS) bookle Attorney (POA attorney / Clea ment related tr	A) / exe ring M	ecute lembe	d PMS r / PMS	S agr S mai	eemo nagei	ent r) fo	in fa r exe	vou	r of <i>i</i> ng d	/ with eliver
/ by PMS Yours fait		•																		
	inuny		st / S	ole Ho	lder					Second Joint	Holde	r			Thire	1.10	int Ho			
Name			3170								Tiolue									
Signatures	(P							đ	5				G	P						
PMS agre Member / transactio	emen PMS ons] ei	t in fa mana ffecte	avou ager) d thr	r of / for e ough	with xecu such	ting of Clea	deliv aring	ery Me	v ins emb	DIS) for the tir structions for er / by PMS m n my / our req	setting anage	g stoc r. How	k excl ever, 1	(nam nange the De	e of t trad	the a les [	attor [settl	ney eme	/ Cle nt re	aring lated
		Fir	st/So	ole Ho	older					Second Joint	Holde	er			Thire	d Jo	int H	olde	r	

	First/Sole Holder	Second Joint Holder	Third Joint Holder
Name			
Signatures	Ē	Ē	Ē

MANDOT SECURITES



MANDATORY

# MANDOT SECURITIES PVT. LTD. 217 Silver Sanchora Castle, 7, RN.T. Marg, Indore (M.P.) R DP ID : 12082300 TARIFF STRUCTURE

Statutory charges at the time of account opening	NiL
Account Maintenance*	<ul> <li>For Individual &amp; Huf - Rs. 300/- for first quarter of BO or financial year whichever is earlier. Balance quarter of financial year free.</li> <li>For others Rs. 1000/- for first quarter of BO or financial year whichever is earlier. Balance quarter of financial year free.</li> </ul>
Demat	Rs. 5/- per certificate (Minimum Rs. 20/-) Plus postal charges.
Remat	15/- per 100 shares or part thereof, OR, 50/- per certificate +CDSL charges
Transaction (Debit)	Within Mandot Group 0.03% of MV (Min. Rs. 11/-) - Outside Mandot Group 0.04% of MV (Min. Rs. 20/-)
Pledge Creation	.03% subject to Minimum Rs. 50/-
Pledge Creation confirmation	Nil
Pledge Closure	.03% subject to Minimum Rs. 50/-
Pledge Closure confirmation	Nil
Pledge Invocation	.03% subject to Minimum Rs. 50-
Failed instruction charges	Rs. 20/- per instruction
Other charges, if any	(A) Account De-Freezing Rs. 100/- (B) Delay pay-in Instruction Charges Rs. 10/- per transaction. (C) Poa Charges, 150/- Rs.
Remarks	Above Charges are applicable subject to changes from time to time & excluding Service Tax *Conditions apply

Note : GST and other statutory levies would be charged as applicable.

\*Rs. 2100 (Individual and HUF)/ Rs. 6500 (Corporates) if BO opt for Deposit Scheme.

\*One Time deposite Rs. 1100/- (NON-Refundable) For Individual & HUF Rs. 3500/- (Non-Refundable) Entitites other then above.

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Sole/First Holder/Authorised Signatory

Second Holder/Authorised Signatory

Third Holder/Authorised Signatory

MANDOT SECURITES	1
VOLUNTARY	
Date :	
MANDOT SECURITIES PVT. LTD. 217, Sllver Sanchora Castle, 7, R.N.T. Marg, Indore (M.P.) - 452 001 Sub. : Mobile Phone Communication / SMS Alerts.	
This is to confirm that my registered mobile number is as under and is registered in my name / in the name of who is related to me as	f
+ 9 1 -	
l hereby request and authorize you to provide any information relating to my account (Bill Summary / Receipts ۵ Payments / Available margin & Market News) with you by way of telephonic calls or SMS alerts.	
Sending of the above information to me in the manner as above shall not be construed as violation of any ``Do No Disturb Registry (DND)" made by me.	t
Delivery of any information made to me in the above manner shall be considered as valid delivery of the information so provided.	ı
Thanking you	
Yours faithfully,	
Client Name & Signature	
VOLUNTARY	
AUTHORITY TO DEBIT THE DEMAT ACCOUNT OPERATING CHARGES	_
Date:	
MANDOT SECURITIES PVT. LTD.	-
217, SIlver Sanchora Castle, 7, R.N.T. Marg, Indore (M.P.) - 452 001	
This has reference to my Trading & Beneficiary accounts opened with Mandot Securities Pvt Ltd., th particulars of which are as under	е
Beneficiary Client Id :	
Trading Account Code:	
With regard to these accounts, and for the sake of my operating convenience, I request and authorize you to debit the bills raised by you, pertaining to the depository services, provided to me to my trading account only. Any suc sum debited to my / our Trading account shall be binding on me/us.	
Kindly do the needful as requested.	
Client Name: Client Signature:	_
	-



## VOLUNTARY

## **RUNNING ACCOUNT AUTHORISATION**

Please be informed and note that these additional clause(s) / document(s) are voluntary. Executing or issuing them is at your descretion. Simultaneously sight should not be lost of the fact that they are essential to ensure smooth functioning our `Member - Client' relationship. The client need not execute this document if he / she does not wish to. The client has the right to tterminate the document)

## MANDOT SECURITIES PVT. LTD.

217, Sllver Sanchora Castle, 7, R.N.T. Marg, Indore (M.P.) - 452 001 **Dear Sir.** 

## Re: Running Account Authorisation

We are aware that as per the SEBI / Exchange requirements, payout of funds or securities ought to be done within twenty-four hours of the payout. However, in light of my regular trading and non-availability in town at all times, we request you to treat and maintain my / our account as running account. Consequently, you may retain my / our securities and funds due to us after Exchange payout or release of margin with yourselves until so ught by me / us. The transfers will be effected within one working day of my / our request. In accordance with SEBI stipulations, this authorisation.

- 1. Is revocable at any point of time.
- 2. Is subject to the fact that I / we will receive your `statement of accounts' showing financial and securities transactions with balances every monthly/quarterly.
- 3. Disputes if any will be intimated to you preferably within seven working days of receipt of statements to me / us.
- 4. In case of lawful outstanding obligation on the settlement date, you may retain the rquisite funds / securities towards such obligation and may also retain the funds expected to be required to meet margin obligations for next 5 trading days, calculated in the manner specified by the exchange.

Please note that I / We would like the mandatory settlement of funds and securities (if applicable), as below to be made to me / us on the basis indicated below. (tick against your preference.)



Monthly

I/We funrther agree and confirm that such periodic settlements of Running Account may note be necessary, either on a monthly or Quarterly basis, if I/we

- are availing margin trading facility as per SEBI circulars.
- have provided funds received towards collaterals/ Margin in the form of bank guarantee (BG) / Fixed Deposit Receipt (FDR)
- As per Exchange Circulars in case the outstanding obligation on the date of settlement is below Rs. 10,000

	First Holder/Authorised	Second Holder/Authorised	Third Holder/Authorised Signatory	
	Signatory	Signatory		
Name				
Signature	( <b>F</b>	( <b>F</b>	Ŧ	

Note: The authorisation shall be signed by the client only and not by any authorised person on his behalf or any holder of the Power of Attorney.

				MANDOT SECURITES	
AUT	HORISATION FOR COMMU	JNICATION IN DIGITAL FOR	RMAT	VOLUNTARY	
То,	To, Date:				
Dear Sir/Madam,					
Statement, Statement of Fu	inds & Securities, Account C	mat & other communication onfirmations, bills, Notice et es for transactions carried on by	c.) through a	an E-Mail	
with you, in terms of the mano Digital contracts issued by yo	datory and voluntary client regis	stration document entered into l ons specified herein shall be bi	between us/r	ne, in digital form	
Terms and conditions for issu	ance of contract notes in digita	l form between us :-			
on the E-mail address pr	ovided to you.	bed by the Exchange from time	to time will b	e mailed to me/us	
2. I / we undertake to check issuance of contract not	es. My / our non-verification or	igital form with contract notes. the discrepancies to your notice not accessing the contract note			
<ul> <li>a reason for disputing the contract note at any time.</li> <li>In case of any failure in system or errors in digital contract notes, or bouncing of email contract notes will be issued ir physical form, which shall be binding on the client.</li> </ul>					
		ance@mandotsecurities.com username & password throug	h the web-si	te apart from the	
6. The Digital contract note		rval of 1 year. If the client inten he same in writing.	ds to view th	ne digital contrac	
time to time.		pliance with the guidelines issu	-	C C	
messages.		e mailbox and keeping the stated from time to time in writing.	storage space	te for new emai	
		g member shall amount to deli	very of contr	act note at the e	
<ol> <li>Digital Contract Notes will also be available at our WEb-site: www.mandotseurities.com</li> <li>Any change in the E-mail ID shall be communicated by us / me through a physical lketter.</li> </ol>					
	such as Daily Margin Sta	atement, Statement of Fun		urities, Accoun	
You can send me various	documents like Daily marg	in statement, Statement of f	unds & sec	urities, Accoun	
	s etc. through an E-mail ID m ligital contract notes & othe	entioned in this letter. r communications are applic	able with ir	nmediate effect	
This instruction is several t	o all parties mentioned abov				
My/Our E-mail ID My/Our Alternative E-mail I	D				
I understand that any change me, or alternatively if the requ undertake to check the elect	in the above email ID can be m uest is made through the passy ronic contract notes regularly	ade by you only against a physi word protected secured access and bring the discrepancies, if	as provided	on your website.	
I also understand that Non-Bo of the digital contract notes a	nd other electronic documents	ract Notes (ECN) shall be const s sent to me, and you shall send			
Failure on my part to check		il id. regular basis shall not be a r e ansactions and trades shall be			
	First Holder/Authorised	Second Holder/Authorised	Third Hold	der/Authorised	
	Signatory	Signatory		gnatory	
Name	······· J	· · · · · · · · · · · · · · · · · · ·		, · · · 3	
Signature	() B	Ē	Ŧ		

MANDOT SECURITES
Electronic Contract Note [ECN]- Declaration
To , Mandot Securities Private Limited
Dear sir,
Ia client with Member
M/s . Mandot Securities Private Limited of
Exchange undertake as follows:
<ul> <li>I am aware that the Member has to provide physical contract note in respect of all the trades placed by me unless i myself want the same in the electronic form.</li> <li>I am aware that the member has to provide electronic contract note for my convenience on my request only.</li> <li>Through the member is required to deliver physical contract note, I find that is / inconvenient for me to receive physical contract Notes. Therefore I, am voluntarily requesting for delivery of electronic contract note pertaining to all the trades carried out/ordered by me.</li> <li>I have access to a computer and am a regular internet user, having sufficient knowledge of handling the email operations.</li> <li>My email id is * This has been created by me</li> </ul>
<ul> <li>and not by someone else.</li> <li>I am aware that this declaration form shold be in english or in any other language known to me.</li> <li>I am aware that non receipt of bounced mail notification by the member shall amount to delivery of the contract note at the above e-mail ID.</li> <li>The above declaration of the guidelines on ECN Given in the annexure have been read and understood by me. I am aware of the risk involved in dispensing with the physical contract note, and do here by take full responsibility for the same.</li> </ul>
*(The email id must be written in own handwriting of the client.
Client Name
Unique Client Code:
PAN :
Adderess:
Signature:
Date: Place:
Verification of the client signature done by Name of the designated officer of the Member
Signature :
Name :

# Additional Risk Disclose documents for options trading

#### Risk of option holders :

1. An option holder the nature of an losing the entire amount paid for the option in a relatively. Short period of time this risk the nature of an option as a wasting asset which worthless when it expires. An option holder who neither sells his option in the secondary market nor exercises it prior to its expiration will necessarily lose his entire investment in the option. If the price of the underlying does not change in the anticipated direction before the option expires to an extent sufficient to cover the cost of the option, the investor may lose all or a significant part of his investment in the option.

2. The exchanges may impose exercise restrictions and have absolute authority to restrict the exercise of options at certain times in specified circumstances.

Risks of Option Writers :

1. If the price movement of the underlying is not in the anticipated direction, the option writer runs the risks of losing substantial amount.

2. The risk of being an option writer may be reduced by the purchase of other options on the same underlying interest and thereby assuming a spread position or by acquiring other types of hedging positions in the options markets or other markets. However, even where the writer has assumed a spread or other hedging positing. the risks may still be significant. A spread position is not necessarily less risky than a simple 'long' or 'short' position.

3. Transactions that involves and writing multiple options in combination, or buying or writing options in combination with buying or selling short the underlying interests, Present additional risks to investors. Combination transactions, such as option spreads are more complex than buying or writing a single option And it should be further noted that as in any area of investing, a complexity not well understood is in itself, a risk factor. While this investment in options, to consult with someone who is experienced and knowledgeable, with respect to the risks and potential rewards of combination transactions under various market circumstances.

Signature of client	Date :
Consent I	etter for option Trading in MCX
l/we	want to start in MCX Commodity options
and I we fully aware about option tra	ding Risk and obligations.
Name of client/ Authorised person	:
Client Code	

Client Code :\_\_\_\_\_
PAN Card No :\_\_\_\_\_
Signature of Client :\_\_\_\_\_ Date :\_\_\_\_\_

Date: \_\_\_\_

#### HUF DECLARATION

# MANDOT SECURITIES PVT. LTD.

217, SIlver Sanchora Castle, 7, R.N.T. Marg, Indore (M.P.) - 452 001

Dear Sir,

I here by request you to open our Trading account with you, for our HUF, Being Karta of my family, I hereby declare that following is the list of family members in our HUF, as on Date of Aplication i.e. \_\_\_\_\_.

SR. NO.	NAME OF FAMILY MEMBERS	PAN	SEX	RELATIONSHIP	DATE OF BIRTH

I hereby also declare that the particulars given by me as stated above are true to the best of my knowledge as on date for making this Application to open Account.

I agree that any false/misleading information given by mer or suppression of any material information will render my said account liable for termination and further action. Further, I agree that I will immediately intimate any death/s or birth/s in the family as it changes the constitution of the HUF.

Thanking you, Yours faithfully,

> Karta (Affix stamp of HUF)

### MANDOT SECURITES

INF			I OF MONEY LAI AL CLIENTS - FIR		002
CLIENTS DETAILS	6				
Experience	Number of years	of Investment / T	rading Experience	Any other Inf	ormation
Education	Non-Metric	SSC/HSC	Graduate 🗌 Lawy	er 🗌 Other Specify	,
Residential Details	Owned	Owned Rented			
Source of Income (Fund Details)	Do you intend to invest in stock market with: Own Funds Borrwed Funds a) Primary Source Salary Business Other Specify b) Secondary Source Royalties Rental Dividend Other Specify				
			UNT WITH MANE s having MANDOT S		
Name					
Relationship					
UCC					
	Risk Ass	sessment of Clie	ent in terms of PI	NLA 2002	
Type of Client	High Risk	Low Risk	Medium Risk	CSC (Client Special Category)	PEP (Politically Exposed Person)
at the time of accou Categorisation of clie dealings with Mande	ent would be chan		change based on r	isk assessment of t	he client during his
For MANDOT SECUR	For MANDOT SECURITIES PVT. LTD.				
Authorised Signator	у				

APPLICATION FOR INTERM	NET BASED TRDING (IBT) & SE	ECURITIES TRADING THROUG	H WIRELESS TRADING (STWT
		Branch/ AP Code : Branch/ AP Name:	
User Name			
(First N	Name)	(Middle Name)	(Last Name)
Unique Client Code:			
Login ID required:			
Login ID required	NOW	Fast Trade OD	IN Diet
( ✓ Tick as appropriate)			
Type of Service	IBT	STWT	Both
( ✓ Tick as appropriate)		aration:	
<ol> <li>I agree to take all necessary through my user ID.</li> <li>I/ We have read the Risk understood the standard so</li> </ol>	nd conditions specified in Rights a y measures for security of User ID a Disclosure Document (RDD), Gui et of documents displayed for the i and Administration charges for u	and Password, Further, I agree to i idance Note, Policies and Proced nformation on stock broker's desi	indemnify for all transactions don lures. Further, I/We have read an ignated website.
	First Holder/Authorised	Second Holder/Authorised	
Name	Signatory	Signatory	Signatory
Signature	()	(F	(F
Date: To, <b>Mandot securities P</b>	vt Ltd.		
Dear Sir <b>Sub: Option to conti</b>	nue to avail facility of a	regular demat accoun	t.
regarding Facility for	ce to SEBI circular CI Basic Service Demat A am having a Beneficiary nat account.	ccount (BSDA) and oth	ner CDSL Communiqué
I hereby declare that I a Regular Demat acco	l do not wish to convert th ount.	e said account to BSDA	and want to continue as
Thanking you			
Client Code :			
Client Name:			
Signature :			



	Family Declaration - Updation of common mobile no. /Email ID (For Individuals only)						
Dat	Date:						
	To, Member Name :						
1.	<ol> <li>We are relatives belonging to same family and are having our trading or / and demat account (S) with you. Email ID (s) and mobile number (s),updated in your records for the purpose of communication is common for all of us.</li> </ol>						
2.	2. In respect of common mobile number and email id, we state and declare that:						
a)	a) Any communication related to trading and demat account like trade confirmation, order confirmation, contract notes, Bills, Margin statements, Transaction and Holding statement, Statements of funds and securities, user ID's Passwords etc shall be sent to the above indicated common email id / mobile numbers only.						
b)	The communication manner as it is made to			per / email id shall be v	valid in the same		
c)	We understand that as and parents.	s per relevant S	EBI Guidelines ,	"Family" means self ,	spouse , children		
d)	Any Subsequent addit	ions or deletion	s in the family ac	counts shall be informed	l by us to you.		
3.	Details Like Name, BC	DID , Client cod	e and relationshi	p is given below:			
	Γ			-1 - T			
Sr. No	Client Name	Client Code	DP ID	Relationship*	Signature		
1				Self			
2				Spouse			
3				Father			
4				Mother			
5				Daughter/Son			
6				Doughter/Son			
7							
8							
		ı I		<u> </u>			



Adjustment of Balances in Family Accounts (for Individuals only)						
Da	Date:					
To, Me	mber Name :					
1.	<ol> <li>We are relatives belonging to same family and are having our trading or / and demat accounts (s) with you.</li> </ol>					
2.	2. We hereby declare and authorize you for the purpose of margin obligation , Quarterly Settlement of funds and securities , allowing further exposure beyond T+2+5 days to :					
a)	a) Set off ,consider , retain and adjust credit balance in our ledger accounts against pay in margin obligation of any other relatives.					
b)	b) to set off, consider retain and adjust securities lying in client beneficiary / Margin account with you or out POA linked beneficiary account.					
3.	The above declaration of our other relatives a		alid for pay-in / Ma	rgin or any other obliga	ation arising in any	
4.	We undertake to info withdrawal of above a deletion shall take effe client belonging to the	authorization . ect only of settle	We also confirm	and agree that any s	uch withdrawal or	
5.	We understand that as and parents Details like					
Sr. No	Client Name	Client Code	DP ID	Relationship*	Signature	
1				Self		
2				Spouse		
3				Father		
4				Mother		
5				Daughter/Son		
6				Doughter/Son		
7						
8						

Aadhar Declaration (for Individual only)         Date:	
Date:	
Unique client code BO ID (S) To , Member Name:	
Member Name:	
2016 and the related regulations there of, I hereby authorize and provide my consent in re	
my Aadhar number for:	
1. Obtaining fingerprint / iris for authentication with UIDAI	
2. Collecting, storing and usage	
3. Validating / authenticating	
4. update with account where required	
5. Share details obtained using OTP / Biometric / Demographic information on my beha companies , AMC , PMS Mutual funds , RTA or any other institution in case of purchas of investment or purchase of any product or services through you.	
6. I further declare that i have no objection using my identity and biometric inform validation with Aadhar (CIDR) database only for the purpose of authentication	mation for
I agree (Put appropriate tick) Yes NO	)
() Signature & stamp	
* Sole first holder or authorised Signatories in case of HUF / partnership firm/ Trust	/AOP

## Authorization for trading Account (For Individuals only)

Date:

To,

#### Mandot Securites Pvt. Ltd.

- 1. We are relatives belonging to same family and are having our Trading or / demat account (s) with you. We hereby authorize Mr. / Ms. / Mrs. \_\_\_\_\_\_\_ for executing following activities in our trading in our trading account on our behalf:
- a) To place, Modify and delete Orders.
- b) To accept trade order confirmations
- c) TO accept contract notes, Bills statement of funds and securities ,DIS cheque and other documents on our behalf.
- 2. WE are fully aware of the risk associated with his appointment for trading related activities and we also agree entire responsibility for any acts omissions of such Authorised persons.
- 3. The details of authorised person are as follows: (tick as applicable and fill up details)

Having trading / Demat Account		Not having trading / Demat Account		
Client Code		ID Proof		
BO ID		Address Proof		

\*mention the nature of proof and attach self certified copies.

4. we understand that as per relevant SEBI Guidelines , "Family" means self , spouse , children and Parents . Details like Name , BO , ID client code and relationship is given below:

Sr. No	Client Name	UCC	BO ID, if any	Relationship*	Signature
1				Self	
2				Spouse	
3				Father	
4				Mother	
5				Daughter/Son	
6				Doughter/Son	

5. WE also undertake to inform you on any subsequent additions , deletions , with drawal of the given authorization.

### Acceptance by authorised Person

\_\_\_\_\_undertake to act as authorised person for performing various activities related to trading Account as mentioned above for Aforementioned Signatories.

Accept

**Date of Acceptance** 



FATCA / CRS DECLARATION / SELF CERTIFICATION F	OR INDIVIDUAL
--	---------------

Clier	nt Name							
			First / S	ole Holder	Second H	older (if any)	Third Ho	lder (if any)
1.	Are you U.S. Person ? (Refer KYC Handout - Customer	Сору)	🗅 Yes	🗆 No	🗆 Yes	🗅 No	🗆 Yes	🗆 No
2.	Specify country of residence for (Tax Residency)	tax purpose	🗅 India	□ Other	🗅 India	Other	🗅 India	🗅 Other
3.	Specify Country of Citizenship		🗆 India	Other	🗆 India	Other	🗅 India	Other

**Note :** If you are a U.S. person and /or if your tax residency / nationality / citizenship is other than India, then please provide declaration / self certification under FATCA/CRS.

FATCA & CRS Declaration - Individual					
PAN	Trading	DP Code			
Name					
Place of Birth	Country of Birth				
Nationality	Nationality				
Annual Income Below Rs. I Lac	Rs. I Lac to 5 Lac	Rs. 5 Lac to 10 Lac			
Rs. 10 Lac to 25 Lac	c Rs. 25 Lac to I Crore	>I Crore			
Net Worth <b>Amount Rs</b> (Net worth should not be older than 1 year)	Net Wor	th as on $\square$ $\square$ $\square$ $M$ $M$ $Y$ $Y$ $Y$ $Y$			
Detail		ernment Service Public Sector x Dealer Others Pl. Specify			
Politically Exposed Person (PEP)	Related to Politically Exposed Per	rson (RPEP)			
Are you a tax resident of any country oth		、 ·			
If yes please indicates the all countries in below.	which you are resident for tax purpose	e and the associated Tax ID number			
Sr. Country	Tax Identification Number	Identification Type (TIN or Other, please specify)			
l.					
2.					
3.					
	DECLARATION				
I have read and understood the information requirements and the Terms & Conditions mentioned in this Form (read along with FATCA & CRS instructions) and hereby confirm that the information provided by me on this Form is true, correct and complete. I hereby agree and confirm to inform Mandot securities pvt.Itd for any modification to this information promptly.					
,	on requirements and the Terms & Cor nd hereby confirm that the information	provided by me on this Form is true,			
correct and complete. I hereby agree and	on requirements and the Terms & Cor nd hereby confirm that the information d confirm to inform Mandot securities of the scheme related documents inte	provided by me on this Form is true, pvt.Itd for any modification to this			
correct and complete. I hereby agree and information promptly. I further agree to abide by the provisions	on requirements and the Terms & Cor nd hereby confirm that the information d confirm to inform Mandot securities of the scheme related documents inte	provided by me on this Form is true, pvt.Itd for any modification to this			



# MANDOT SECURITES



Confirmation of Receipt of executed mandatory and voluntary client registration documents													·									
Client	Code:_						-															
Risk D	Sir, ereby acl isclosure Tariff She	Docu	ments	(RD	D), Po	licies	and	Proc	ed	ures,	Gui	de Not	e, Do	o's a	and	Dont	's, F	Righ	its a	nd C	•	
l/We h	ave rece	ived a	and re	ead th	ne cop	by of	right	and o	obl	igatic	on de	ocume	nt in	cas	se o	f DP.						
						-	-			-												
Signat	ure of Cl	iont ·	¢,																			
										Tear I												
Acknowledgment Receipt																						
Received nomination form:																						
	DP ID Name											Clien	t ID									
	Address																				$\neg$	
Nomination in favour of First - Nominee																			-			
Second - Nominee																						
	Third - Nominee													_								
	No Nomination         Does not wish to nominate																					
Registration No.						Registered on. D D M M Y Y Y Y																
Depository Participant Seal and Signature (Please Tear here)																						
							<u> </u>					,										
DP ID	1	2	0	8	2	3	0	0		Clien	nt ID	0	0									
Name of the Sole / First Holder																						
Name of Second Holder																						
	or i nira	Holde	er										<b>-------------</b>		A N I I		0		דוס			LTD.
Date:													FO	r IVI.	ANI		35		RIII	E9	PVI.	LID.
																	(/	Auth	noris	ed S	Signa	atory)
							- (	Pleas	se	Tear I	here	)										
						AC	-					, RECEIF	эт									
	tion No.: by ackno	wledae	e the i	eceip	t of the									Da	ate:							
	of the Sole	-		· ·																		
Name of Second Holder																						
Name of Third Holder																						
													Fo	r M	ΑΝ	оот	SE	CU	RIT	ES	PVT.	LTD.
																	(/	∖uth	noris	ed S	Signa	atory)



# MANDOT SECURITES